
ATTENDING

Mayor Don Clarke
Deputy Mayor Mike Trinacty
Councillor Ty Walsh
Councillor Derrick Jamieson
Councillor Adam Lutz
Councillor Chris Goddard
Councillor Rod Reeves
Jen Boyd, Chief Administrative Officer
Lisa Buchan, Director of Finance
Don Regan, Superintendent, Berwick Electric Commission
Krista Longmire, Planning & Bylaw Admin. Coordinator

ALSO IN ATTENDANCE:

Joan Levack, PAC Member
Chrystal Fuller, BCP & C (VIA Teams)

REGRETS:

Kelly Branton, PAC Member
John Rainforth, BEC Member
John Nichols, BEC Member

1. CALL TO ORDER

The meeting was called to order at 6:33 pm

2. APPROVAL OF THE AGENDA

Mayor Clarke asked to have an in-camera session added at the end of the regular agenda.

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS AMENDED.

MOTION CARRIED

3. MEU OPTIMIZATION STUDY UPDATE

Don Regan and CAO Boyd gave an update on the MEU optimization study. Currently an RFP is being completed for a recruitment firm to seek an individual to be hired as a "Joint Utility Director". AREA will provide an update at the end of September.

4. HOUSING ACCELERATOR FUND

Chrystal Fuller presented the Town of Berwick's application for the Housing Accelerated Fund highlighting the action plan initiatives, which include:

1. Encouraging Accessory Dwelling Units
2. Promoting infill developments
3. Core Area infill
4. Climate resiliency and flood impact reductions to infrastructure
5. Ensuring water supply for all
6. Private utility to support higher density
7. Updating municipal specifications

IT WAS REGULARLY MOVED AND SECONDED THAT Council approve submitting an application to the Housing Accelerator Fund and agree in principle with the 7 action plan initiatives presented/discussed.

MOTION CARRIED

Joan Levack and Don Regan left the meeting at 7:46 pm.

5. SERVICE EXCHANGE AGREEMENT CONSOLIDATION UPDATE

Mayor Clarke gave an overview of the renegotiated Service Exchange Agreement (MOU) and how the new agreement will impact the Town of Berwick. The hope is to present the proposed renegotiated agreement at the fall sitting of the legislature. Council is encouraged to attend one of the virtual engagement sessions.

6. FRONT COUNTER SERVICE HOURS

CAO Boyd recommended closing the front counter service daily at 4:00pm to allow staff time to complete the end-of-day procedures. Appointments can be made between 4-4:30 pm. Social media and the phone message will be changed to advertise the change including signage on the doors. This will be a trial basis beginning on August 8, 2023, and Council will review at the September 12th Council meeting.

7. IN CAMERA SESSION

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:00 pm.

MOTION CARRIED

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA
SESSION BE ADJOURNED TO THE REGULAR MEETING at 8:34 pm
MOTION CARRIED**

7. ADJOURNMENT

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR
MEETING BE ADJOURNED AT 8:35 PM.**

MOTION CARRIED

Approved by Town Council on September 12, 2023.

**As recorded by Krista Longmire, Planning & Bylaw Admin.
Coordinator**