



Snow & Ice Control Policy

Department: **Council**
Adopted: **December 10, 2003**

Policy No: **1.001**

1. Purpose

- 1.1. To establish a standard practice for the timely and efficient clearing of snow and ice from Town streets, sidewalks, public parking lots and pathways during and after winter storms.

2. Objectives

- 2.1. The objectives of the Snow and Ice Control Policy will be to:
 - a. reduce the hazards of snow and ice conditions to motorists and pedestrians;
 - b. minimize economic losses to the community and industries;
 - c. facilitate the handling of emergencies by Fire, Police and Ambulance;
 - d. maintain safe, passable school bus routes located within the Town;
 - e. identify the criteria to be used in prioritizing the sequence for the clearing of streets and sidewalks in the Town; and
 - f. define the levels of service for snow and ice control

3. Policy

- 3.1. It shall be the policy of the Town of Berwick that plowing, salting and sanding of streets, sidewalks, parking lots and pathways will take place when the weather has caused conditions to become hazardous as a result of freezing rain, sleet, light or heavy snow.
- 3.2. Due to limited human, financial and equipment resources, it is not possible to clear all Town streets, sidewalks, parking lots and pathways concurrently. For this reason a policy on the priority and sequence of snow and ice control is required. Notwithstanding, it shall be the responsibility of the Superintendent to manage all human and equipment resources to achieve

the greatest level of efficiency and cost effectiveness in the delivery of snow and ice control services.

4. Streets ~ priority Criteria for Snow and Ice Control

- 4.1. In determining the priority for street clearing during and after a storm, all streets in the Town will be classified into one of three classes based on the following criteria:
- a. Emergency Services (i.e. Police, Fire, Emergency Health Services)
 - b. High volumes of traffic
 - c. Business Core and Industry
 - d. Civic Facilities (School, Post Office, Town Hall, etc)
 - e. Residential
 - f. Efficiency in Service Delivery (i.e. some Residential streets may be cleared if adjacent to higher priority streets)

A list of all streets in the Town and their classification are contained in Schedule A (attached).

5. Streets ~ Levels of Service

- 5.1. Two levels of service for snow and ice control will be carried out for all streets in the Town. Those streets included in Class I and II shall be plowed full width followed by an application of salt and sand. Streets included in Class III shall be plowed one vehicle width. Once all Class I and II streets have been plowed full width, Class III streets shall be plowed full width followed by an application of salt and sand.

6. Sidewalks

- 6.1. The clearing of sidewalks will follow the same criteria as used for streets and will commence after the adjacent street has been plowed. Hence, sidewalks along Class I and II streets will be the first to be cleared with an application of salt and sand being applied at the same time before sidewalks along Class III streets are cleared.

7. Parking Lots

- 7.1. The four public parking lots cleared by Town staff will be cleared in the following order:
- a. Fire Hall
 - b. Town Hall
 - c. Kings Mutual Century Centre

8. Town Pumping Stations

8.1. Once all Town streets, sidewalks and public parking lots have been cleared the Town’s # pumping stations will be cleared in order to ensure an immediate access to the sewage collection infrastructure.

9. Public Pathways

9.1. Public Pathways are the lowest priority and will be cleared only after all snow and ice control measures have been complete for the other areas covered in this policy. The pathways that will be cleared include:

- a. Spicer Park Subdivision
- b. Illsley Park Subdivision
- c. Berwick Acres Subdivision
- d. Daniels Drive Subdivision

10. Private Driveways

10.1. In clearing streets and sidewalks, private driveways may be filled with snow as a consequence of plowing, either before or after the property owner/occupant has cleared their driveway. The Town does not take responsibility for removing snow from private driveways when this occurs.

11. Snow Removal

11.1. Excess snow that accumulates along Town streets in the business core shall be removed at the earliest possible opportunity to assist in public safety, parking and walking conditions.

12. Damage to Private Property

12.1 At the discretion of the Superintendent of Public Works, damage to private property owners’ fences, hedges, mail boxes or lawns (within the Town’s right-of-way) due to snow and ice control practices may be repaired at the Town’s expense one time only. Private property owners/occupants who experience damage will be asked to make the necessary adjusts to prevent similar damage in future years.

12.2 Damage to private property outside the Town’s right-of-way shall be repaired at the Town’s expense.

Revision Dates:	December 10, 2003 May 2, 2012
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Town Streets Classification

Class I

Commercial Street
Main Street
Foster Street
Orchard Street
South Street
Cottage Street
Union Street
Brown Street

Class II

Front Street
Mill Street
Maple Avenue
Willow Avenue
Marsters Avenue

Class III

Ron Smith Drive
Autumn Drive
Mountainview Drive
Margeson Drive
Lawrence Avenue
Daniels Drive
Hayden Drive
Robinson Drive
Paisley Avenue
Morse Lane
Pleasant Street
Thomas Street
Illsley Drive
Bligh Street
Bezanson Drive
Macintosh Street
Cortland Street
Gravenstein Drive
Spartan Avenue
Horsburgh Drive
Beckwith Drive

EST: December 9, 2003

