



TOB AAC Minutes

December 13th, 2021 5:00pm

Berwick Council Chambers and Virtual - Webex

Present: Councillor Chris Goddard Michael Harris
 Councillor Derrick Jamieson Bradley Dundas
 Elaine Furniss Joan Langevin Levack
 Chris Cooke ALC, Kimberly Halliday

Regrets: Kenisha Gordon

1. Call to order – 5:08pm
2. Approval of Minutes
 - a. Councilor Goddard 1st, Councillor Jamieson 2nd
3. Business Arising from Minutes
 - a. None
4. New Business
 - a. Update on Survey Responses
 1. 15 responses so far
 - Discussion of handing them out to the resource center at Berwick Elementary and other places to boost numbers
 - **Action: Kimberly will look into this and will chat with Katie to see about sending it out to the businesses**
 2. Open house for New Year
 - Pivot to pop ups outside of Pharmasave, etc.
 - Discussion on not completely disregarding idea of open house, might need it in the New Year depending on survey responses



- **Action: Group to message Kimberly when they go out so she can post about it on social media and print off the new flyers**

b. Work plan/date set

1. Work backwards from Feb. 15th deadline
 - Jan 5th, survey closes
 - Jan. 10th, working group formed, divide up the standards and email drafts to group once completed
 - Jan. 31st, first draft put together
 - Feb. 7th, AAC meeting to discuss draft and make edits
 - Feb. 15th, present to Community Development Committee

c. Review of Plan Template

1. Reviewed current template, no comments made

d. Other

1. Update on New Member
 - Chris Cooke is all set to join, but only after approval from Council

5. Adjournment – 6:02pm

- a. Councillor Goddard 1st, Councillor Jamieson 2nd