



TOB AAC Meeting Notes

October 18th 2021 5:00pm

Berwick Council Chambers

Present:

Councillor Chris Goddard	Bradley Dundas
Councillor Derrick Jamieson	Kenisha Gordon ALC, Kimberly Halliday
Elaine Furniss	CAO, Michael Payne
Joan Langevin Levack	

Absent with regrets:

Andrea Cutcliffe

Michael Harris

1. Call to order

- a. Joan called the meeting to order at 5:08pm

2. Approval of Minutes

- a. Chris 1st, Bradley 2nd (all in favour)

3. Business Arising from Minutes

a. Defining accessibility

- i. Discussion on how it has already been defined and that we will be using the Accessibility Act's definition moving forward.

4. New Business

- a. Election of New Vice Chair*



- i. Elaine Furniss was nominated by Kenisha, Elaine accepted the nomination
 - 1. Vote: 8 yes, 0 abstain, 0 no
 - 2. Nomination and election of Elaine Furniss as Vice Chair* was approved

b. Review – Scope/mandate of committee

- i. Discussion – what do we do as a committee
 - 1. Staff will be writing up the document, it is the role of the committee to advise how we do that
 - 2. Potential to sit on different committees to offer accessibility lens
 - 3. Contribute to the workplan for the accessibility policy through guidance and connection to first-person voices

c. Review – Municipality Toolkit (Pgs. 12-18)

- i. Little discussion, comment made about how it is a good document with lots of information for us to follow as we begin to put together our accessibility plan

d. Discussion – Workplan

- i. Community Consultations
 - 1. First seek 1st person voices through survey (paper, survey monkey online tool) and promote on Facebook,



at NGO's that support people with disabilities, our local Community Health Board, and other places.

2. ACTION for all: Send list of agencies/businesses to Kim to reach out to for distribution of the survey to community members with a disability

3. ACTION for Kim: Create survey questions from peers' documents/past surveys and send them to the group for approval. Then, distribute surveys accordingly (ad in grapevine, out with electric bills, on social media, the electronic sign, posters, etc.)

e. Other

i. Reach out to Wolfville to guest speak

1. ACTION for Kim: Reach out and get guest speaker

ii. Potential funding for audit

1. There may be some funding available for assets management

iii. Open House

1. To be discussed at the next meeting, survey is a lead-up to the open house

5. Adjournment

a. Motion to Adjournment – Derrick 1st, Brad 2nd (all in favour)

i. Meeting Adjourned 6:28pm

*changes from original minutes to reflect Nov. 15th, 2021 meeting discussion of wording for this position to align with Accessibility Act. It was previously referred to as "co-chair" in minutes but now reflects the Chair/Vice-Chair stated in the Accessibility Act.