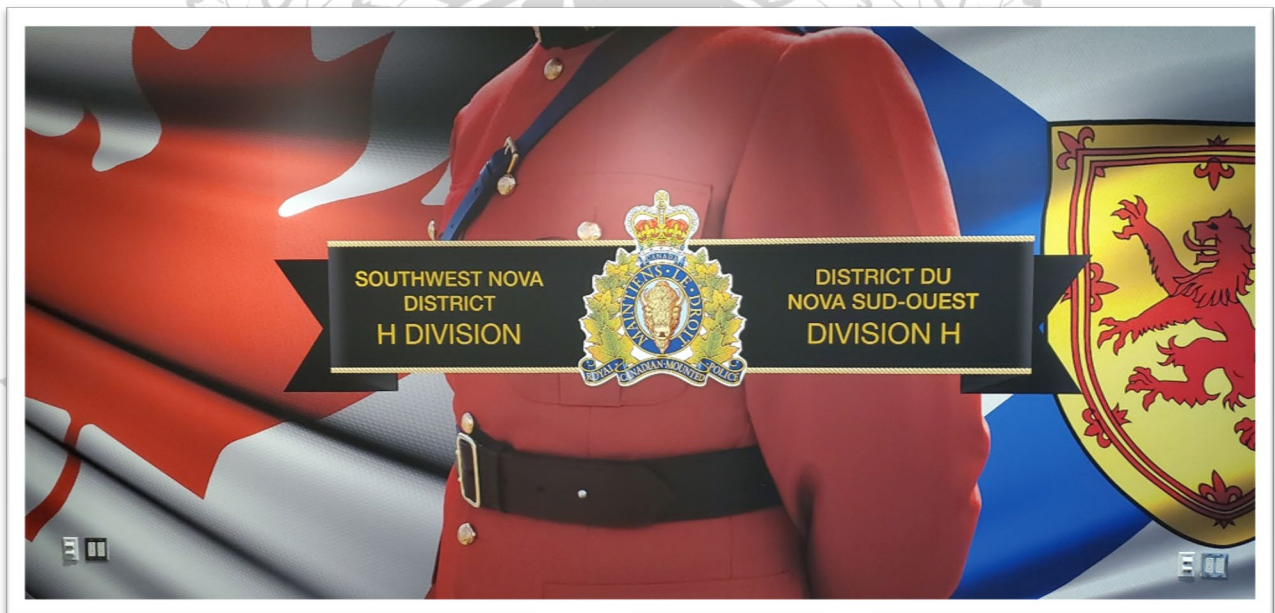




TOWN OF BERWICK
Committee of the Whole Meeting
June 22, 2021 - 6:30pm
AGENDA
(Via Webex Virtual Meeting)

1. **Call to Order**
2. **Approval of Agenda**
3. **Approval of Previous Minutes**
4. **Presentation: Greg Hubbert, Berwick Heritage Mural Project**
5. **Departmental Reports**
 - a. RCMP *Attached*
 - b. BDVFD *Handout*
 - c. Recreation *Attached*
 - d. Active Living *Attached*
 - e. Public Works *Attached*
 - f. Finance *Handout*
 - g. Bylaw Officer *Handout*
 - h. CAO *Attached*
6. **Mayor/Councillor Reports**
 - a. Councillor Goddard
 - b. Councillor Trinacty
 - c. Mayor's Report
7. **Adjournment**

Berwick Policing Report May 2021



**Royal Canadian Mounted Police
Kings District**

RCMP·GRC



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Kings District Employees

Inspector Dan Morrow, Kings District Commander.

Forty general duty constables police Kings District as first responders. These officers are supervised by 8 corporals, 2 sergeants and 1 staff sergeant.

Kings East School Safety Resource Officer is Cst. Jennifer Britton.
Kings West School Safety Resource Officer is Cst. Jeff Wilson.

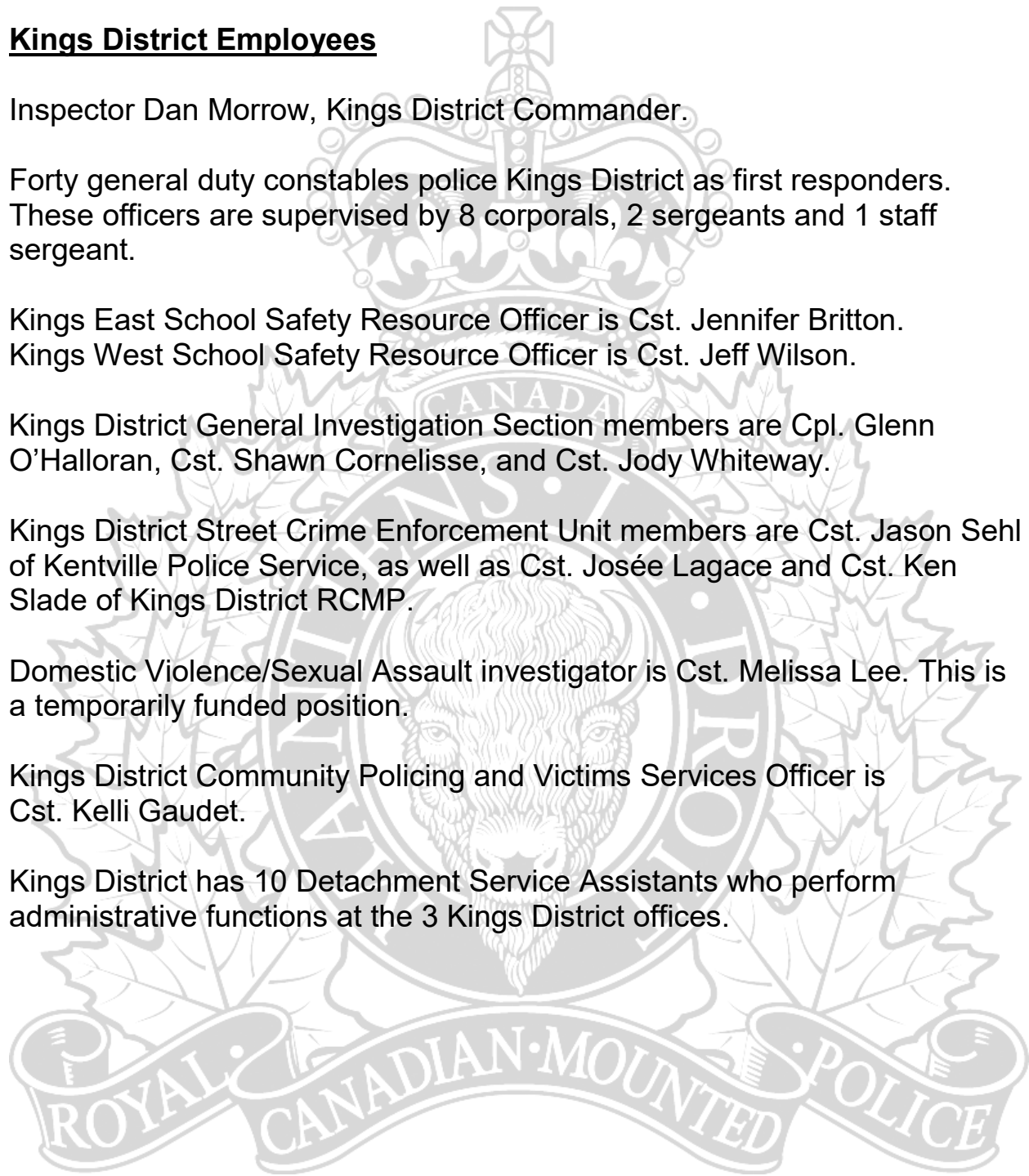
Kings District General Investigation Section members are Cpl. Glenn O'Halloran, Cst. Shawn Cornelisse, and Cst. Jody Whiteway.

Kings District Street Crime Enforcement Unit members are Cst. Jason Sehl of Kentville Police Service, as well as Cst. Josée Lagace and Cst. Ken Slade of Kings District RCMP.

Domestic Violence/Sexual Assault investigator is Cst. Melissa Lee. This is a temporarily funded position.

Kings District Community Policing and Victims Services Officer is Cst. Kelli Gaudet.

Kings District has 10 Detachment Service Assistants who perform administrative functions at the 3 Kings District offices.



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School Safety Resource Officers

School Safety Resource Officers work as a resource to our local schools. Members provide presentations to every grade level from P-12 on current topics such as human trafficking, fentanyl, cybercrime, bullying, drug awareness and appropriate use of Social Media. Schools often request other presentations, which are customized to meet their needs. SSRO's update the National SafePlan every year for each Kings County School. SSRO's do the initial investigation in cases that stem from schools. SSRO's also provide support for school events that occur after traditional school hours.

Cst. Wilson's service area is from Annapolis County line to Central Kings Rural High School, which encompasses 11 schools.

Cst. Britton's service area is from Coldbrook District School to LE Shaw Elementary and encompasses 12 schools.

Distracted driving presentations, Human Trafficking presentations as well as "lock down drills" have been ongoing at several schools throughout the reporting period.

Both district SSROs worked closely with the schools within the entire district. Both Cst. Wilson and Cst. Britton remain heavily involved in the delivery of the mandated objectives while assisting other investigations that require their skills and experience with youth.

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Highlights

Traffic enforcement at WKDHS and tickets issued for speeding in school zone. School zone enforcement at Pine Ridge and Maple St. Further media releases prepared.

Traffic enforcement continues even as School has now gone virtual school from home. SSRO Cst. WILSON continues to be active in the community with traffic enforcement and assisting with calls for service.

As the summer months are approaching and the weather is getting nicer, people are moving around more freely at all times of the night. The RCMP would like to remind community members to be vigilant in making sure to lock their vehicles, not to leave any belongings in their vehicle in plain view and securing their outbuildings.

Neighbours keeping eyes on their neighbourhood is the best security available. You all know what belongs.

Calling the RCMP to report any suspicious activities at the time things are happening will assist in apprehending the individual involved.

512 patrols conducted in Berwick in the month of May and 3 foot patrols done in the local parks and sidewalks.

ATV traffic has increased. ATV/UTV operators will have make sure to familiarize themselves with Provincial and Municipal regulations. Enforcement has taken place and will be continuing with ATV patrols.



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Help Put Fraudsters in Their Place by Recognizing Fraud Alerts

As in previous months, the RCMP advises that fraud preventions can be achieved through awareness.

Each year, Nova Scotians lose thousands of dollars from scams and the impacts can be devastating. According to the Canadian Anti-Fraud Centre, Nova Scotians lost \$725,280 to fraudsters in 2020 and \$701,793 in 2019. Although there are many types of scams out there, there are warning signs, or fraud alerts, to look for.

"It's important to know that anyone can be targeted as fraudsters continue to find sophisticated ways to scam people out of their money," says Sgt. Andrew Joyce with the Nova Scotia RCMP Financial Crime Unit. "The impacts of fraud to an individual or business can be significant so it's important to know how to recognize the warning signs to protect yourself and your family members from these types of crimes."

If you receive a call, text or email with any of these common fraud alerts, proceed with caution:

Payment type – Fraudsters often request payment in cryptocurrency, gift cards or E-Transfer.

Urgency – Be suspicious if an email, text or phone call includes a sense of urgency.

Unknown/Unsolicited - Messages claiming to be from businesses or organizations that you have not dealt with previously.

Threats – Threats of arrest, deportation or suspension of your travel visa or your tax accounts if immediate payment is not made.

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The best way to help prevent these scams is through awareness and education. Sharing this information with others may help someone from becoming a victim. For information about common scams and ways to protect yourself, visit <https://www.antifraudcentre-centreantifraude.ca/index-eng.htm>.

Follow us on Facebook (Royal Canadian Mounted Police in Nova Scotia) and Twitter (@RCMPNS) for more tips. If you think you or someone you know has been a victim of fraud, contact the Canadian Anti-Fraud Centre at 1-888-495-8501.

Kings District RCMP, in Partnership with Kings Seniors' Safety, Introduce Scam Awareness Program

Kings District RCMP in partnership with the Kings Seniors' Safety Program are introducing a new awareness program aimed at potential victims of frauds and scams in Kings County.

The program is inspired by a sign that was placed by management in Carl's Independent Grocery in Wolfville, NS. The sign was placed on the gift card rack of the business and allows consumers a chance at educating themselves on frauds and scams before they purchase a gift card. Kings District RCMP and Kings County Seniors' Safety are encouraging local merchants to become involved in the prevention of scams in Kings County communities by placing these signs in their stores.

Seniors are often targets of frauds and scams. Seniors who may be a victim of Fraud are encouraged to reach out to the local Seniors' Safety Coordinator who can assist with the fallout of Frauds and Scams. The program is expected to be carried on throughout Nova Scotia with province wide Seniors' Safety Programs partnering with local police agencies who will engage the local businesses in their communities.

Information about common fraud scams can be found by visiting the Canadian Anti-Fraud Centre's website at <https://www.antifraudcentre->

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centreantifraude.ca/index-eng.htm

Keep All Passengers Safe by Always Buckling Up

Nova Scotia RCMP is reminding motorists to buckle up. Making sure that you and your passengers wear a seatbelt properly is the simplest and most effective way to protect everyone during a collision.

In 2020, the Nova Scotia RCMP responded to 27 serious and fatal motor vehicle collisions that involved individuals not wearing a seatbelt or wearing one incorrectly. As a way to help prevent unnecessary injury and death, the RCMP uses enforcement to encourage motorists to buckle up. Last year, RCMP in Nova Scotia charged 1,388 people for not wearing a seatbelt or not wearing one properly.

"Seatbelts prevent you from being thrown out of a vehicle during a collision and they can greatly increase your chances of survival," says Cpl. Mike Carter with Traffic Services. "Collisions can happen in a split second so it's important to make sure everyone in the vehicle buckles up, every single time."

The Nova Scotia RCMP wants to remind motorists that seatbelts need to be used properly and maintained in good condition. Seatbelts need to be worn as directed by the manufacturer (for example, a shoulder strap should not be tucked behind the back). Improperly wearing or altering a seat belt in Nova Scotia can result in the same consequences as not wearing one at all. Fines start at \$180 and add two points to your license.

It is important to remember that a driver is responsible for ensuring that passengers under 16 are wearing a seat belt. Children can use an adult seat belt when they are nine years old or 4-foot-9 (145 cm). Otherwise, kids must be buckled in using a car seat or booster seat. Parents and guardians can help kids stay safe by enforcing and modelling good seat belt habits.

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Nova Scotia RCMP asks every motorist to do their part to protect themselves and others by buckling up every time they get into a vehicle.

Annual Performance Plan

The Kings District Annual Performance Plan runs from April 1st, 2021 to March 31st, 2022. Objectives of Kings District Annual Performance Plan are:

- **Safe Roads and Safe Highways in Nova Scotia** - To date (for the month of April), Kings District members have charged 8 people with impaired driving, issued 2 Roadside suspensions for alcohol consumption, issued 140 traffic enforcement charges and conducted 19 check stops.
- **Reduction of Cybercrime in Nova Scotia**
Community resource officers and Senior Safety Coordinator continue to educate students and seniors on Cybercrime.

Reduce Crime Against People

Members continue to conduct physical checks on offenders/accused who are on court ordered curfews or house arrest with the goal to prevent recidivism.

Calls for Service

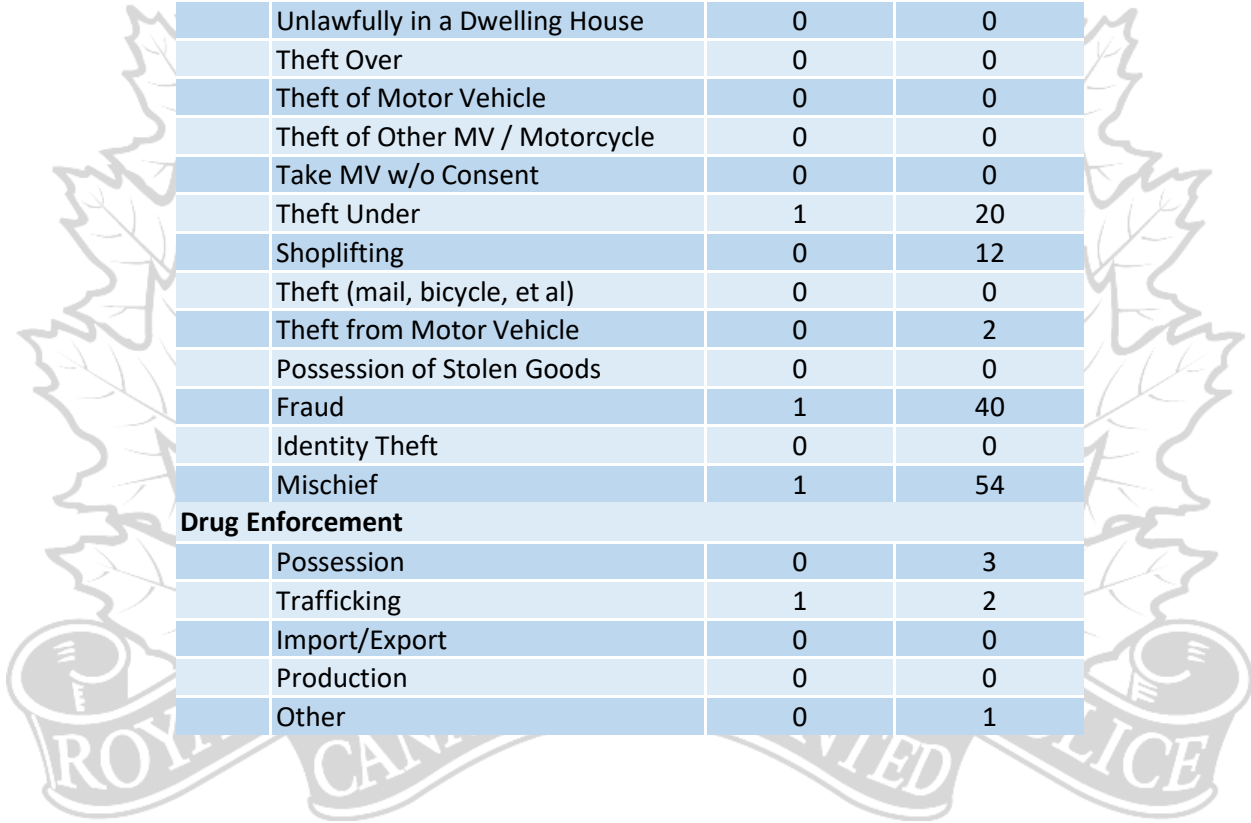
In the month of May, Kings District responded to 1470 service calls. There were 54 service calls in the Town of Berwick during this reporting period. See the attached chart for breakdown of the service calls.

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Type of Crime & Occurrence Type	May Berwick	May Kings
	2021	2021
Crimes Against Persons		
Offences Related to Death	0	0
Sexual Offences	0	3
Assault	1	28
Kidnapping/Hostage/Abduction	0	1
Robbery	0	0
Extortion / Intimidation	0	0
Criminal Harassment	3	4
Indecent Harassing Comm.	0	11
Uttering Threats	0	10
Property Crime		
Arson	0	0
Break and Enter	1	6
Unlawfully in a Dwelling House	0	0
Theft Over	0	0
Theft of Motor Vehicle	0	0
Theft of Other MV / Motorcycle	0	0
Take MV w/o Consent	0	0
Theft Under	1	20
Shoplifting	0	12
Theft (mail, bicycle, et al)	0	0
Theft from Motor Vehicle	0	2
Possession of Stolen Goods	0	0
Fraud	1	40
Identity Theft	0	0
Mischief	1	54
Drug Enforcement		
Possession	0	3
Trafficking	1	2
Import/Export	0	0
Production	0	0
Other	0	1



Type of Crime & Occurrence Type	May Berwick	May Kings
Traffic		
Dangerous Op of MV	0	2
Impaired by Alcohol	0	13
Impaired by Drug	0	3
Failure/Refusal	0	0
Driving while Disqualified	1	5
Fail to Stop or Remain	1	3
Seatbelt Violation	0	22
Intersection Violation	0	9
Speeding Violation	4	170
Insurance Violation	5	23
Road Side Suspension (Alcohol)	0	1
Road Side Suspension (Drug)	0	0
Collision - Fatal	0	1
Collision - Non - Fatal Injury	0	2
Collision - Reportable	0	14
Collision - Non Reportable	0	10
Off-Road Vehicle Collision	0	1
Municipal By-laws	0	8
Other Traffic Offence/Violation	18	199
Other Traffic Related Duties	0	15
Checkstop	3	37
Other		
911 Call	0	36
Breach of Court Order	0	12
Liquor Act	0	9
Mental Health Act	0	33
Missing Person	0	36
Municipal Bylaw - Other	1	9
Other	4	264
Suspicious P V P	0	36
Trespass At Night	0	0
HPA (COVID-19) - Offences only	0	91
HPA (COVID-19) - Other activities	0	46
QUA (COVID-19) - Offences Only	0	1
QUA (COVID-19) - Other Activities	1	32
Total Founded & SUI Occurrences	46	1,338
Total Occurrences*	54	1,470



Traffic Enforcement and Proactive Patrols Update

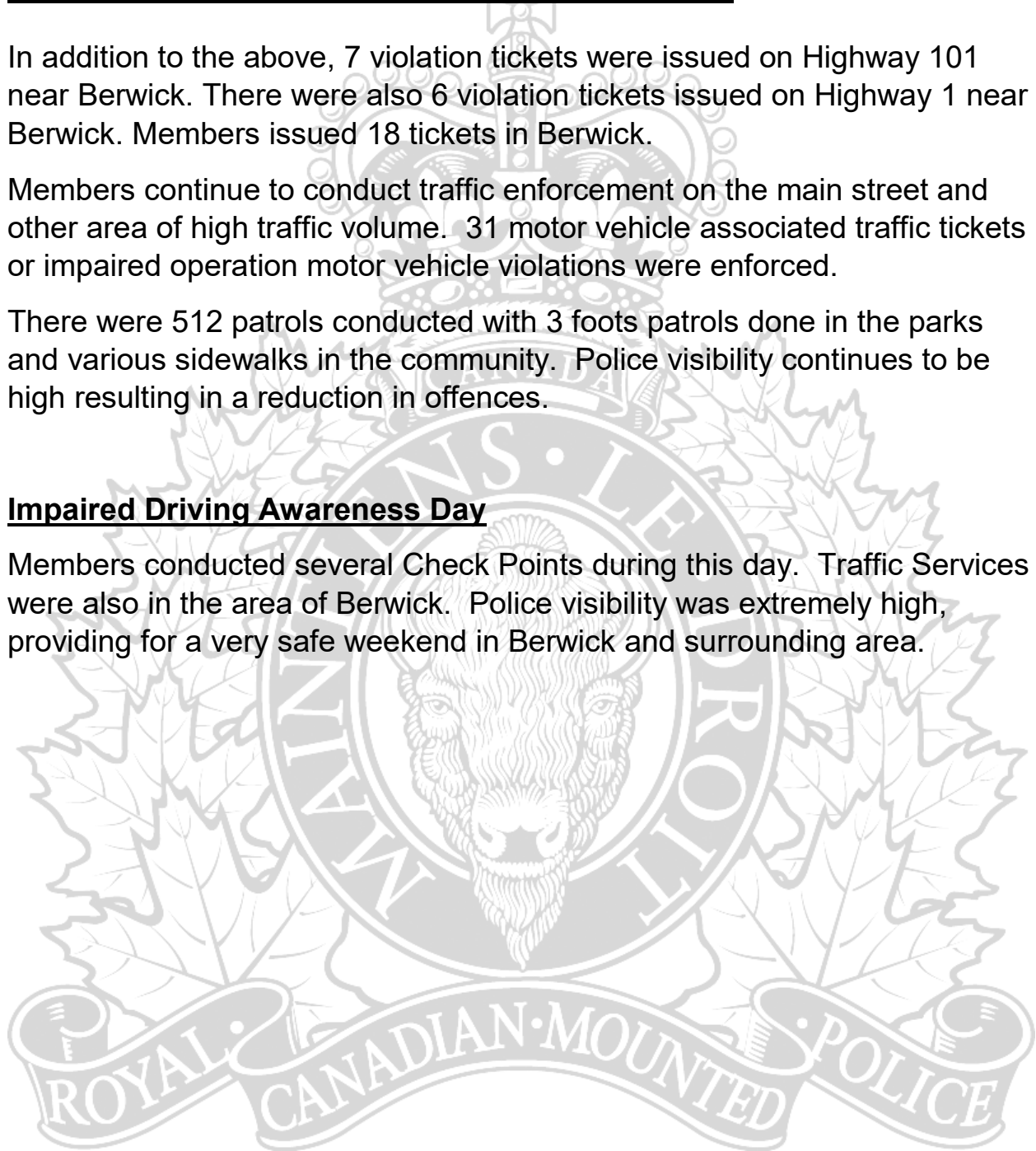
In addition to the above, 7 violation tickets were issued on Highway 101 near Berwick. There were also 6 violation tickets issued on Highway 1 near Berwick. Members issued 18 tickets in Berwick.

Members continue to conduct traffic enforcement on the main street and other area of high traffic volume. 31 motor vehicle associated traffic tickets or impaired operation motor vehicle violations were enforced.

There were 512 patrols conducted with 3 foot patrols done in the parks and various sidewalks in the community. Police visibility continues to be high resulting in a reduction in offences.

Impaired Driving Awareness Day

Members conducted several Check Points during this day. Traffic Services were also in the area of Berwick. Police visibility was extremely high, providing for a very safe weekend in Berwick and surrounding area.



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Mental Health Awareness

In recognition of Mental Health Awareness week, Kings Seniors' Safety delivered Grow Kits to seniors who are isolated and/or struggling with mental wellness. Grow Kits included seeds and supplies to start growing herbs / flowers, along with mental health resources and tips for positive mental wellness.



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Significant Investigations

The month of May has been a good month in Berwick with no significant investigations to report. Covid-19 health restrictions continue to be at the forefront of everyone concerns and wanting to keep their family and friends in community safe. Observed violations should be reported to the RCMP for follow up.

Member have been very busy with responding to various types of calls yet have continue to be proactive with traffic enforcement limiting the serious incidences. Summer is here therefore call volumes are going to climb. Most of which are due to high volume of traffic and pedestrian activity.

File 2021-762474 Fatal Collision in Grafton

Single vehicle collision in which the driver was ejected from the vehicle as he was not wearing his seatbelt and he sustained major injuries causing death. This is a reminder that wearing your seatbelt can save lives.

Should you have any questions or concerns regarding this report or any other community matters, please feel free to contact the undersigned.

Sgt. Mitch PELLETIER
Kingston Detachment
Telephone: 902-765-3317
email: michel.e.pelletier@rcmp-grc.gc.ca

**TOWN OF BERWICK
REPORT TO COUNCIL**

From: Taylor Boylan, Recreation Coordinator
Date: June 15, 2021
Subject: Monthly Recreation Coordinator Report

1) Meetings & Webinars

- Weekly meetings with M.Payne and B.Brydon
- CSC Update with Dr. Strang May 19, 2021
- Community Development Committee
- Kings Recreation Committee
- Cross Country Ski regional collaboration
- Regional Collaboration – Equipment Loans, Kings Region
- Valley Recreation By-Law Special Meeting
- RFANS Covid-19 Facility Webinar
- Valley Recreation Inclusion and Access Committee
- School Physical Activity Partnership Committee
- CCH and Recreation Nova Scotia – Day Camp and Summer Town Hall Meeting
- Valley Recreation AGM and Business Meeting

2) Programming

- ASP re-opened on June 2nd when school re-opened. Numbers have been a bit lower but that is to be expected in June.
- Summer Day Camp registration opened Monday, June 14th – programs are very popular and filling up quickly. Program is capped at 24 participants, based on Covid-19 restrictions.

3) Communications

- Continue to update social media for the Town of Berwick (Facebook, Instagram and Twitter) as well as media releases for the “news” section of the website. Working to create a more cohesive look for the Town social media feeds.

4) Miscellaneous

- Working with the Evangeline Club to create a Pumpkin-based event in October, and building a relationship with this group.
- Have confirmed with electricians to have the Tennis Court lights on a timer to allow for evening play. Courts continue to be extremely popular with Pickleball and some tennis. Municipality of County of Kings will be offering family tennis lessons beginning July 5th. New signage installed to deter “wheels”.
- Moving into Phase Two, some organized sports will be able to begin – including Minor Ball.
- Splash Pad is open for the season!
- Diversity and Inclusion events and calendar continue to move forward – looking forward to eased restrictions to continue conversations and ensure we are focusing our attention in meaningful ways.
- Summer Concert Series is to be determined for Summer 2021. The meeting with CCH, Events Nova Scotia and Recreation Nova Scotia has created concern about the “casual” concert in the park – working to ensure we are following restrictions and event based guidelines properly. **This is a priority for me.**
- Ordering additional equipment for equipment loan programs, looking at a more organic approach than other communities – hope to have equipment available for people to use on a more flexible basis this summer, such as lawn games at the park.
- Red Chair Challenge – looking to start early July and run through the month of July as restrictions begin to ease.
- Working with Breanna Hall from the AVCC on preparing materials for Physician Recruitment

- Offering a Dungeons and Dragons program for youth ages 10-13 July 26-29 and August 23-26 in partnership with regional partners across Kings County.

Priorities for July 2021

- Red Chair challenge, modified for the month of July
- Summer Concert Series
- Pop-Up programs and Drop-in Youth Programs
- Future planning for diversity and inclusion initiatives

From: Brittany Brydon ALC

Date: June 2021

Subject: Monthly ALC Report

This Month:

1) Internal (ALC)

- VACC, VRCD, VFLN, Access and Inclusion, AKHK, CAP all still meeting regularly – virtually
- New Signage up at Chute Park has been completed – Trail Flow has done great work and we are excited to promote the new features and signage through the participation grant opportunity
- Summer Student Organizational and onboarding
- Mural Project support to self-organized Committee and Community Development committee- brochure attached
- Berwick Garden Project - 11 garden plots rented! A great partnership with the AVRL to host a Mi'kmaq Medicine Garden as part of their Indigenous Outreach Programming.
- Community Alcohol Partnership Committee Letter to PAC of information sharing and the links of gender-based violence, alcohol struggle etc.
- Keep up with the role of finance tracking for Community Development and Recreation – as now Taylor and I are working together to complete the receipt approvals.
- Berwick Trails Committee
 - Annual Trail Cleanup June 5th went well. Thanks to all who assisted!
 - Draft Memo Attached regarding the discussion between TOB and Kings County Trail Society on transfer of Letter of Authority for Apple Capital Heritage Trail Section
- Consultation Framework/ Engagement Strategy – ongoing work with CDC to formalize strategy
 - Ongoing application for trial using Spicer Park Playground 2021 to be pursued after current Spicer Parks Tasks are complete and Phase 2 for COVID Re-opening Plan is announced
- Provincial Trails Strategy Coordinating Group – <https://nstrails.com/trails-strategy/>
 - NS Trails Federation continuing work as the Trail Data Project moves forward.
 - Stay tuned for Annual Report

- Weekly Walks ongoing with COVID protocols
 - Tuesday with Joanne, Friday with Councillor Goddard.
 - New Wednesday Walks in the Hemlocks starting at the Church Campground –

2) Accessibility Advisory Committee (TOB)

- Accessibility Advisory Committee - *June 14th first meeting*

3) Fitness Center

- COVID-19 Restrictions – anticipate opening Phase 2- Jun 16th at 50% capacity - as guided by the provincial reopening plan.
- Supporting Director of Finance and support team for this transition.

4) Grants

- Ongoing work for 2021.

5) JOHS Committee

- COR audits are re-scheduled
- Booked group first aid training June 17nd. All 19 staff have completed online learning modules

Month Ahead Priorities:

Open Space Strategy

Engagement Strategy

Spicer Park Playground - (postponed until task list is complete) and Phase 2 opens

Maternity leave preparation's

Attachments

Mural Brochure Link [..\Community Development Committee\Mural\Berwick Heritage Mural Project updated draft 06-11-20.pdf](#)

CAP Letter [Link](#)

Trail Transfer Memo [Link](#)

Consultation Framework/Engagement Strategy Link

June 8th 2021

Memo to Council –Re Letter of Authority for Apple Capital Heritage Trail

Introduction

At the April Berwick Trails Committee Meeting there was a discussion brought forth by Councillor Trinacty about the possibility that Town of Berwick (TOB) transfer our provincial Letter of Authority (LOA) to Kings County Trail Society (KCTS) for consistency of maintenance of Trail from Waterville to Kingston and the opportunity for KCTS to access greater funding with a greater total number of kilometers under their management.

Background

The 2004 LOA (File Number: LOA 2004-118, 112500221) expresses that TOB is responsible for a 2.2km section of trail, Harvest Moon Trail- Apple Capital Heritage Trail section (HMT). It was a pilot section and was one of the first established and managed as part of the HMT. This section is indeed in between the eastern and western sections managed by the Kings County Trails Society as part of the Harvest Moon Trail. It is noted that both TOB and KCTS utilize the Annapolis Valley Trails Coalition (AVTC) for annual maintenance and contracting services.

In 2020 both the KCTS and TOB registered their managed sections of the HMT as part of the recently approved Trans Canada Trail- Western Loop. With this comes access to seasonal funding programs for maintenance and work of the trail sections (often spring and fall, approximately \$1000 per grant offering).

Financials

Annual Maintenance costs for TOB are approximately \$1200.00 for the execution of the Trail Maintenance agreement with the AVTC.

Other grants to offset the trail costs are Off Highways Vehicles Fund, CCH Trails Funds and federal funding for Active Transportation routes

Considerations

TOB Trails committee reached out to Dept of Lands and Forestry (DLF) on the formal process of LAO transfer and it was shared that these steps below are the course of action

- Fill out application explaining desire and rationale for LOA transfer.
https://novascotia.ca/natr/land/pdf/use_sale_application.pdf
- Include contact information for trail group and Town in application
- Provide letters of support from both parties (does not need to be one letter as previously discussed)

Transferring the LOA to KCTS, Town of Berwick council should give consideration the following prior to writing the required explanation and rationale of transfer.

- The Town Signage programs would be necessary to be addressed- approval for signage would have to go through KCTS or be outlined in a best practice document in advance of the transfer occurring
- agreement and understanding of waste collection (KCTS do not offer trash bins on their trail sections at current),
- gate management throughout the seasons (parks, public works, snowmobile groomer etc) current coordination is facilitated by Active Living Coordinator Role.
- Existing relationships with other trail groups (snowmobile clubs, Hike NS, etc.)
- TOB would withdraw from the Maintenance program of the AVTC but would then have to decide if there was value to continue to be a member of the committee separately.
- Continuing efforts of the Trail Head development would be transferred as well as the LOA dictates the trail and surrounding facilities (1 PID). (influencing future direction of Berwick Garden club efforts, mural project committee, box car project, trail head kiosk updates etc)
- If support/ government funding shifts how can the KCTS guarantee that they able to maintain the upkeep of the trail
- It’s an opportunity for the council to use the community engagement framework to understand community input of the decision.

Supports

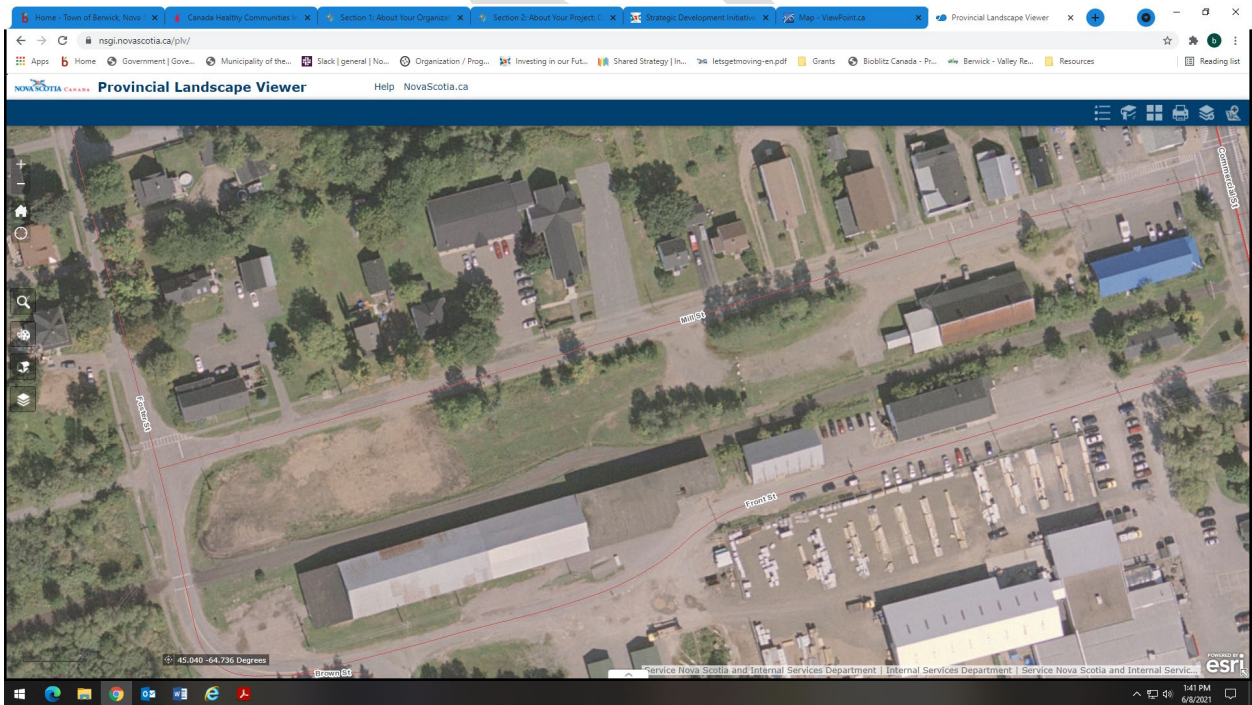
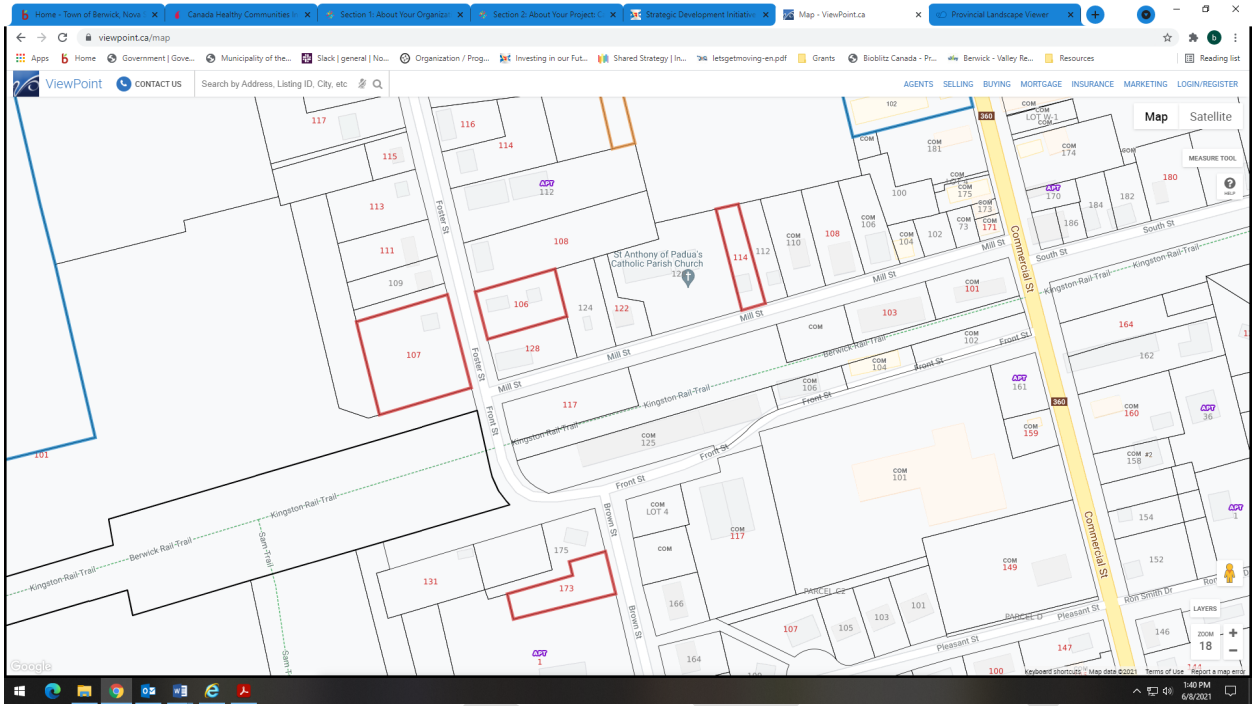
Consultations with the DLF Staff

<p>Ben Buckwold Trail & OHV Program Officer Parks and Outreach Division 902-899-5319</p>	<p>Jordan Post (Kentville) Regional Services 902-680-5177 Brian Eldridge (Truro Office)</p>
--	---

Jun 16th update from Jordan Post- the information has been requested from provincial office and we are awaiting a response.

Recommendation

It is recommended that the TOB and KCTS not move forward to pursue the Transfer of LOA but to come to a working agreement and arrangement that annually they take over the Maintenance portion with AVTC and the TOB provide a reoccurring financial support to this effort.



Berwick Heritage Mural Project Fundraising Campaign

How much will it cost & where will the money come from?

The Berwick Heritage Mural Project

We will be seeking financial support from local business owners and residents of Berwick. Initial contact will be made via phone, and will be followed up with an in-person visit. We will be looking for both one-time donations and yearly donation commitments spread over 5 years.

You can also support the Berwick Heritage Mural Project with an online donation on the website [gofundme.com](https://www.gofundme.com). Simply search "The Berwick Heritage Mural Project" from the gofundme page and you will find an online donation prompt from there.

Cost

The cost for one 15 metre long mural panel, covering the entire height of the building, is in the range of 5 thousand dollars. This will cover all costs including artist fees, paint, and rental of scaffolding or lifts. We are in the process of applying for provincial grants, but we will have to do some fundraising as well.

How can you get involved?

You can contact one of our members to join us on the project team, or you can sign up to be a donor. All donations are tax deductible.

Picture This



Thank You!



For any questions or concerns, please contact Greg Hubbert at (902) 538-9181 or gvhubb54@gmail.com. Other BHMP members are happy to answer your questions as well.

Why a mural project?

1. Berwick has a fascinating history and lots of bare walls on which to paint our story.
2. Communities with beautiful mural art are thought to be more desirable to live and work in.
3. Mural art makes spaces more inviting, so visitors are more likely to walk through an area rather than drive. As a result, the local economy benefits from longer stays.
4. Mural art is possibly the least expensive capital improvement project compared to landscaping or structural improvements.
5. Murals require little maintenance and can last for twenty to thirty years.
6. Fine art murals deter graffiti.

About our team

Our project committee is simply a group of local residents who would love to see mural art painted onto bare walls in Berwick. **Phil Vogler** and **John Dow** are local historians. **John Rainforth** is a former mayor and co-chair of the Apple Capital Museum. **Mike Trinacty** and **Barry Corbin** are current and former town councilors, both with lengthy histories of volunteering and community service. **Anna Horsnell** is a professional artist who has worked on mural projects in the HRM. **Greg Hubbert** is a long time resident with a lengthy history of volunteering.

What is the Berwick Heritage Mural Project about?

The Berwick Heritage Mural Project is about sharing the history of our beautiful town through mural art. The old Berwick Fruit Company building on Mill Street has four hundred feet of empty wall space and as Anna Horsnell recently mentioned, "is screaming out to be painted." Paul Parsons, the building owner, is excited about working with us to make this a reality. Harley and George Moody are equally as enthusiastic about a potential mural on their highly visible wall on Commercial Street.



Berwick Fruit Company mural site, Mill St.

Bargain Harleys mural site, Commercial St.



TOWN OF BERWICK COMMUNITY ENGAGEMENT STRATEGY

Drafted Summer 2021

ALC & Community Development Committee

Purpose:

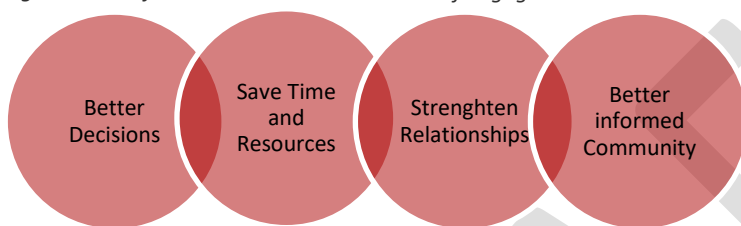
The Town of Berwick understands the importance of communication and engagement as part of the process of change. Planning, asset management, decision making, internal processes and more can all be influenced and assisted by using this engagement strategy. This strategy (and corresponding **policy**) can be helpful in efforts that the Town pursues among Community Development, Recreation, Planning and other departments alike.

Rationale:

Consultation and engagement is beneficial for the below reasons

Figure 1- Benefits

of Engagement



- **Better Decisions:** Making Decisions where the full impact has been explored, evaluated and weighed is important to staff, council and community members.
- **Saves Time and Resources:** Keeping lines of communication open and engaging in streamlined processes helps to use time and resources of connected department efficiently.
- **Strengthens Relationships:** Involving all stakeholders creates strong relationships. Multifaceted approached to projects allow the building of strong relationships which traditionally were in silo structures in the past.
- **Better Informed Community:** Collaborating, involving and empowering our community members to be active in the processes and decisions that leads to a better informed and engaged community where people want to live!

Method:

The efforts of engagement in which the TOB Engagement Strategy encourages are as follows.

- Inform
- Consult
- Involve
- Collaborate
- Empower

Figure 2- Types of Engagement (County of Kings, 2017)

COMMUNICATION – a crucial piece to any level of engagement. Ensure your message is clear and concise.

INFORM	CONSULT	INVOLVE	COLLABORATE	EMPOWER
<p>To provide the public with balanced and objective information to assist them in understanding the problem, alternatives, opportunities and/or solutions.</p> <p><i>Promise to the Public:</i></p> <p>We will share the whole story so we all understand what matters</p>	<p>To obtain public feedback on analysis, alternatives and/or decisions.</p> <p><i>Promise to the Public:</i></p> <p>We will listen generously so we understand your views when we make our decision.</p>	<p>To work directly with the public <u>throughout</u> the process to ensure that public concerns and aspirations are consistently understood and considered.</p> <p><i>Promise to the Public:</i></p> <p>Bring your biggest concerns and your best ideas so we can find a way forward.</p>	<p>To partner with the public in each aspect of the decision including the development of alternatives and the identification of the preferred solution.</p> <p><i>Promise to the Public:</i></p> <p>Let's find solutions that work for all of us - together.</p>	<p>To place final decision making in the hands of the public.</p> <p><i>Promise to the Public:</i></p> <p>The impacts affect you, you decide, we support you.</p>

Methodology:

The below framework helps guide the Town Of Berwick in decision making and engagement opportunities. The project type and stakeholder type encourage the process via the Method of engagement above.

Town of Berwick Consultation Framework/ Methodology						
		Stakeholders / effected audiences				
		Staff interest only	Occasional use like Events/ seasonal spaces	Economic use	Intensive use	Intensive use and multi stakeholder
Project or Activity	Major Project	Involve	Consult	Collaborate	Collaborate	Collaborate Empower
	Medium Project	Consult	Consult	Involve	Collaborate	Collaborate

	Small Project	Consult	Empower	Consult	Involve	Involve
	Minimal change project	Inform	Inform	Consult	Involve	Consult

Proposed Definitions:

Major project – 3yr+ planning and execution or \$>

Medium Project- 2-3 years planning and execution or \$>- \$500000.00

Small project- 1-2year project \$1000.00-\$100000.00

Minimal change project- Minimal change , \$0-\$5000.00

DRAFT

June 14th 2021

Attention: Berwick Police Advisory Committee

From: CAP (Community Alcohol Partnership) <http://annapolisvalleycap.ca/>

A recent opportunity was brought to light and we wanted to share it with you. A mail out flyer was circulated from a local politician and feedback was requested. CAP organized a response sharing information to how to further the conversation and work of CAP.

RE: Let Kody know your thoughts on budget 2021 & government's response to COVID-19 as per the Blois Bulletin-Budget 2021 update

Who we are

We are CAP, we live in Nova Scotia and we have a compelling vision! We want to put our community first and demonstrate that as a community, we have the tools to dream bigger than ever before! In today's society, it has become the cultural norm to have alcohol be a part of common activities and celebrations. We aim to prove that you do not need to associate a good time with a drink. It is crucial to have readily available resources and information to those who want help or know someone who may need it. We want to shift the culture and put youth first, because they are our future!

We are working with parents, politicians and decision makers to expand our beliefs and goals for all Kings and Annapolis communities. When you work together, you build a stronger community and when you strive for something great, amazing things can happen.

It takes a COMMUNITY to raise AWARENESS

It is important to understand that we do not believe in the banning of alcohol - we want to encourage responsibility associated with drinking so we can reduce the harms associated with alcohol. It's about a community coming together and changing myths to realities. We need to be educated on what the issues are that are affecting our youth and address them as a community, versus treating them as individual problems. It can take decades to shift a culture, so we need to start with our young people in efforts to shape future generations.

CAP'S response: We are pleased to see the Liberal government's commitment to addressing gender-based violence and mental health for Canadians. These areas overlap significantly with alcohol, meaning that addressing them also means addressing issues such as the marketing, advertising, access and availability of alcohol. Currently the CRTC has no regulations for alcohol advertising on social media which effectively means anything goes. The perpetuation of misogynistic stereotypes through alcohol advertising on social media needs to be meaningfully addressed by an action plan to end gender-based violence.

Furthermore, given the overlap between alcohol and the need for mental health services, any mental health service standards should be accompanied by policies that restrict access and availability of alcohol (e.g., minimum unit pricing, ban on home delivery) to effectively support mental wellness. What is your government doing to address these alcohol related issues in service of ending gender-based violence and supporting the mental health of Canadians?

We share this information with you, the PAC, to continue circulating and sharing information of the Community Alcohol Partnership's work and the opportunities of engagement in our community. We extend the availability for a CAP presentation at a future PAC meeting if desired. This opportunity would showcase other opportunities and other work which is occurring in our community. We also invite members of the PAC committee to join in the monthly CAP meeting whenever they are available to you.

Sincerely
CAP Members

Committee of the Whole Report for June 15, 2021

Thank you, Councilors, with all well health messages you have sent me in my journey to get back to good health.

Public Works has been very busy on many different jobs, that come along each spring and summer.

- Brush Pickup went very well this spring, the team had a hard time finding enough crew members at times to do the pickup and road traffic control. The bin has gone over really well with many people saying that they like to use it on weekends and after supper. We sent off four large bin loads total.
- Street cleaning is slow this year, but was promised this week as a start date.
- Painting of crosswalks and other traffic control items will be getting started this week, and going on for the next few weeks.
- Mowing is also going on all over the town, we had a slow start due to our student is back in school until next week. Our main team has been jumping in to take some of the pressure off.
- I will be calling both Dexter's Ltd. and Howards Littles Ltd. on the tender outcome. We will be awarding the tender to Howard Little Ltd. for the 2021 contract.
- The team has been fixing catch basins, moving storm drain pipes from flooding of a building lot, and other rebuilding of infrastructure as they are found.
- A new air blower has been installed at the Wastewater Plant by our team over the past week and we have asked an industrial Mechanic to finish up the install to make sure that everything is running true to the specification laid out by Maritime Blower Ltd.
- I had a contractor finish up the final trail work in Spicer Park. They put down top soil and raked from the trail outward to decrease the risk of trips and falls, then they grass seeded and rolled. This was a safety issue that needed to be looked after. Many great comments coming in on a great trail.
- The team has been very busy fixing the machinery, keeping it running and safe to use.
- Wastewater Smell: we had a few bad days of odor coming from the lagoons, we are doing everything possible in our tool box to get this under control. We have our Engineers Dillon working on this, I have talked to many Towns and Counties who are having many of the same problems and how they are working on a smell reduction program.

Thank You; Tim Harding
Director of Public Work Dept.

Monthly Report to Committee of the Whole

Michael Payne, Chief Administrative Officer

2021 June 22

Attended the following meetings / events:

AREA management team weekly telecons
AREA Board meeting
Housing Committee meeting
Trails Committee meeting
BEC Management team meeting
Police Advisory Committee
Standard First Aid/CPR training with employees

- Attended segments of the virtual AMANS Spring Conference June 9-11. Sessions included: Moving forward in a Pandemic, COVID-19 Success Stories, Municipal Finance Officers, Mental Health Services.
- Attended biweekly meetings of an IMSA Review Working Group consisting of Mayors and CAO's of all regional party entities. Reviewing other models, best practices and modern legal requirements common to all IMSA's. Nearing conclusion of the information gathering phase. GM's and Board Chairs of current IMSA organizations have been apprized.
- Adjusted the operational footprint at Town Hall in the context of the latest pandemic restrictions as per Phase 2 of the Provinces reopening plan.
- An RFP for Professional Planning and Development Control Services was reissued and posted on provincial procurement sites, closes July 15 2021.
- Weekly meetings and ongoing liaison with staff in support of Community Development and Recreation activities, plans and projects.

Priorities for the next month

- Monitor the Request for Proposals re Planning and Development Officer Services that will close July 15 and would be awarded by August 6, 2021. Considering a back up plan in the event there are no satisfactory proposals received.
- Continue to work closely with the Community Development Team and Finance to ensure that the core mandates of Community Development continue to be advanced. Will be hiring a term MPAL Coordinator to replace an employee going on leave and redeploying an employee returning from leave to a term Economic Development Officer.

COTW, June 22, 2021.

May 19, 2021.

5:15 pm. Kings Point to Point Transit (KPPT) monthly board meeting via Zoom.

Update by Shelley McMullin, Chair of the Hiring Committee. Michelle Byers who had been offered the position as Manager withdrew her name. The second candidate was then offered the position and accepted. His name is Burnell Lyons, he started training two days a week on May 25th and becomes full time on June 28, 2021.

The order has been placed for an eight passenger accessible 2021 Dodge Ram Promaster with the Easy Step.

KPPT has transported 45 people to their vaccine appointments from Mar. 30 to May 18.

Community transit organizations are again receiving funding from the Province under the Fare Assistance Program to subsidize low-income clients with their transportation.

This replaces the NS Poverty Reduction Government Investment Program. The Program is back-dated to Mar. 1, 2021 and ends May 2022.

Ridership is still down 65% due to lockdown.

Next meeting Wed.. June 16, 2021 at 5:30pm. via Zoom.

AGM to follow at 6:15pm.

May 26, 2021.

5:00 pm. Kings Transit Authority (KTA) monthly board meeting via Zoom.

Members of the Valley Public Transit Riders Association (VPTR) provided a presentation and an explanation on projects they previously completed for KTA.

The General Manager recruitment process has another glitch, Pat Meagher accepted the position and then gave 30 days notice. The hiring committee is ready for more interviews.

Next meeting June 23, 2021 at 5:00pm. Location to be determined.

Respectively submitted,
Councillor Goddard.

Town of Berwick

COTW Report

June 22/21

Mike Trinacty

Community Development Committee –June 15/21

This meeting was postponed due to member availability.

Hall of Fame Committee –June 18/21

This meeting took place after the preparation of this report. A verbal update will be provided at COTW

Berwick Electric Commission – May 18/21

The BEC meeting was postponed.

Housing Committee- June 1/21

The committee reviewed the draft plan of the Town hall plot provided by Homeless No More. Suggested were sent back. They would like to regroup to discuss the property. The committee reviewed the letter sent by Grandview Manor, a suggested response was drafted for council. The committee discussed some conditions for making the Town Hall property available for affordable housing. They are -consider proposals, 25% for affordable housing 75% market value, Town should retain ownership of the property. The committee also reviewed the role of council in the affordable housing issue. It was agreed that as well as making the Town hall property available council should connect with all developers and share affordable housing information, the PAC and housing committee should review the MPS and bylaw documents for potential changes to support affordable and additional housing and the Town should partner and share affordable housing information and opportunities as they arise. The committee had a brief discussion on the Housing Commission report which had just been released. Municipalities have been identified as key players and the Committee work to date is on the right track. The next meeting will focus on the response from COTW and follow up with Homeless No More.

Trails Committee -June 4/21

The committee held a work party on June 4. Councillors Lutz, Goddard and Trinacty took part as well as Greg Hubbert, Barry Corbin, Connor Horsnell and Town staff participated. A great deal of brush was removed. A few committee members will continue to work away at it until a community event can be held. Mike Payne, Brittain, Rick Jacques and Mike T met with Ben Buckhold of the Dept of Land F to review the Town's intent to transfer the LOA to the KCTS, he later met with reps from the KCTS. It was agreed it was in the best interest of all parties to transfer the LOA with the Town to retain responsibility for the Trail head and garbage pickup. Ben has sent out a form for the Town to complete for the process to be approved.