

MINUTES OF THE COMMITTEE OF THE WHOLE MEETING

June 25, 2019

Present:

Mayor Don Clarke
Deputy Mayor Jane Bustin
Councillor Barry Corbin
Councillor Ty Walsh
Councillor Rod Reeves
Councillor Mike Trinacty
Councillor Anna Ashford-Morton
Mike Payne, Chief Administrative Officer
Jerry Wood, Director of Finance
Don Regan, Manager BEC
Tim Harding, Public Works
Debbie Elliott, Recreation & Community Development
Chantal Pineo-Atwood, Executive Coordinator

Absent with Regrets:

Laurie Saunders, BDVFD

In Attendance:

Glen Bannon, Kings Transit
Julian Boyle
Pat Jodrie
George Floris

1. Call to Order

The Committee of the Whole Meeting was called to order at 6:30pm.

2. Approval of Agenda

The Committee approved the Agenda as circulated, with the following additions:

- Valley Waste Update, Councillor Corbin
- Kings Transit, Glen Bannon

3. Approval of Previous Minutes

The May, 2019 COTW Minutes were approved as circulated.

4. Presentations:

(a) Equilibrium Engineering

Julian Boyle offered a presentation on the PACE and Power Forward challenge and the opportunities the win will bring to Berwick with regard to the battery storage initiative. Mr. Boyle is very excited for the prospects coming forward. The group will be doing a presentation to the residents and businesses of Berwick on June 27th in Council Chambers.

(b) *Glen Bannon, Kings Transit Budget Presentation*

Council wanted to confirm with Mr. Bannon that the Town will certainly provide the money that is owed for our share of the deficit which has been noted since the last presentation, but Council is opposed to Kings Transit holding operating reserves. Mr. Bannon described the requirement of holding these reserves because of parts inventory not belonging to either capital or operating expenses.

Council suggested that this reserve may be called an "Inventory Allowance".

The CAO's will attempt to re-write the IMSA's and will discuss an operating reserve being placed in the Agreement.

A motion to approve Berwick's share of the deficit will go to July Council.

5. Departmental Reports

a. RCMP

Sgt. Ryan Kelly's report was reviewed by the committee. Discussion ensued about traffic issues on Orchard Street and Cottage Street (near the park). New signage will be reviewed for Cottage Street. A speed radar sign will be placed on Orchard Street.

b. Berwick & District Volunteer Fire Department

Mr. Saunders did not attend the meeting.

c. Public Works

Mr. Harding's report was reviewed by the committee. Mr. Harding noted that the department is finishing up the crosswalk painting.

Council noted a few areas of concern:

- High hedge (on Parsons property) is difficult to see past/over on the corner of South and Commercial Street.
- Obstructed (by foliage) 50km speed signs in a couple of areas

d. Community Development and Recreation

Ms. Elliott's report was reviewed by Council. Ms. Elliott noted that the Community Development and Recreation departments are busy preparing for the Canada Day Weekend celebrations and Summer Camp beginning July 2nd.

e. Finance

There were no questions of Mr. Wood regarding the Finance Reports. Mr. Wood noted that the 1st reporting period (of June 30th) will be presented at the next COTW Meeting.

f. CAO:

Mr. Payne's report shows of a very busy month. There were no questions of his report.

6. Ongoing Business:

a. Wish List v. Budget 2019-20

Mr. Payne gave a report on the Council and Staff Priorities and Disposition (Approved June 11, 2019). Mr. Payne's completed report is attached to these Minutes.

7. New Business

a. Tender Asphalt 2019 Budget Year

Mr. Harding's request to Council is to award the Asphalt tenders as follows:

Dexter's Ltd. would repair and asphalt the streets of the Town of Berwick, and Howard Little Ltd. would repair and asphalt the sidewalks. Any and all work will be under the direction of the Public Works Department.

Time line:

All spreader patching will be finished by July 31, 2019.

All hand patching will be finished by August 31, 2019.

All sidewalk paving finished, soon after sub grade work is completed.

There may be other crosscuts & hand patching after August 31, 2019.

Council accepts the above and gives direction to Mr. Harding to go forward with the paving processes.

8. Council Reports

Mayor Clarke's Report

Mayor Clarke highlighted various events he has attended in the last couple of weeks such as the IWK Radiothon, Public Works Tender Opening, Sports Hall of Fame, Meeting with Bill Zimmerman, VCFN Meeting, Valley REN LOC Meeting, UARB Hearing, among others.

Upcoming Events:

Power Forward Public Meeting – June 27th

Ross Farm Rural Economic Development Event – June 27th at 9:30am

Opening of Carol's Place – June 29th

Queen Flash Concert – June 30th

July 2nd – PAC

July 9th – Council

Councillor Bustin's Update on AVRL

The AGM was held on June 13th and reports indicate that the budget has been met the last couple of years under the new CEO, Ann Marie Matthieu. Review will take place regarding the purchase of a new Bookmobile/capital reserve.

The AVRLB's CEO will give a presentation in the new year to Council.

Councillor Corbin's Update on Valley Waste

There was a VW meeting last week. It was noted that the new General Manager will be meeting with the Chester facility as it appears that VW has no decision making ability with the facility. Valley Waste is their largest customer. There is concern regarding short and long term issues.

The Board passed a motion to authorize Valley Waste to sue Annapolis County for non-payment for services between April 1, 2018 – August, 2018 (plus interest). This will most likely be a 3-4 year process.

(b) Councillors Round Table

Councillor Reeves indicated he received a call from Bob Best. Mr. Best asked that Council revisit their decision regarding the resolution to not funding the extra parking area at the KMCC. Councillor Reeves noted he expressed to Mr. Best that he was not in agreeance with the paving, but would bring Mr. Bests' request to Council.

Council reiterated that they remain steadfast with their former decision.

Councillor Bustin noted that the Women of Excellence Awards was a worthwhile event.

Councillor Walsh added that the Town's donation to the IWK was \$128.00.

Councillor Ashford-Morton explained that Gala Day's planning is ramping up and are now holding bi-weekly meetings.

9.Adjournment

The Council Meeting adjourned at 9:08pm.

COUNCIL and STAFF PRIORITIES and DISPOSITION
APPROVED June 11, 2019

PRIORITY # 1:	2019/20 Asks	2019-20 Commitments	FUNDING SOURCE
CLOSED CIRCUIT SECURITY TV	\$ 27,600.00	unfunded	CAPITAL RESERVE
SEWER MAINTENANCE-AIR SYSTEM	245,000.00	unfunded	LTD - SEWER OPERATIONS
SEWER MAINTENANCE-AIR BLOWER	135,000.00	unfunded	LTD - SEWER OPERATIONS
SEWER MAINTENANCE-LIFT STATION	40,000.00	40,000.00	LTD - SEWER OPERATIONS
SEWER MAINTENANCE-POND BANKS	10,000.00	10,000.00	LTD - SEWER OPERATIONS
SEWALKS - COTTAGE ST	31,502.00	31,502.00	LTD- PW OPERATIONS
SEWALKS - MAPLE AVENUE	111,235.00	111,235.00	LTD- PW OPERATIONS
SEWALKS - BROWN ST	56,519.00	56,519.00	LTD- PW OPERATIONS
SEWALKS - BEZANSON DR	128,264.00	128,264.00	LTD- PW OPERATIONS
* MARKETING /PROMOTION & COMM DEV	30,000.00	30,000.00	GENERAL OPERATIONS
COMMUNITY LAND TRUST	10,000.00	10,000.00	CAPITAL RESERVE
TREE NURSERY	30,500.00	unfunded	PW - OPERATIONS
RECREATION OFFICE RECONFIGURATION	11,500.00	11,500.00	OPERATING RESERVE
NEW PW FT EMPLOYEE PW/PARKS	31,200.00	unfunded	PW - OPERATIONS
PLOW TRUCK	250,000.00	unfunded	LTD- PW OPERATIONS
DOCTOR RECRUITMENT	10,000.00	unfunded	GENERAL OPERATIONS
BERWICK BUILDING SUPPLY PROPERTY	150,000.00	unfunded	GENERAL CAPITAL
PRIORITY # 2:			
MULTI USE PARK/SPLASHPAD	105,000.00	105,000.00	GAS TAX RESERVE
CHUTE PARK PHASE 2?	20,000.00	20,000.00	GAS TAX RESERVE
PERIMETER TRAIL	15,000.00	15,000.00	GAS TAX RESERVE
DOWNTOWN CORE BEAUTIFICATION/GREEN	35,000.00	35,000.00	OPERATING RESERVE
HARVEST MOON TRAIL UPGRADE	10,000.00	10,000.00	GAS TAX RESERVE
* ART INITIATIVES	10,000.00	10,000.00	GENERAL OPERATIONS
INDUSTRIAL PARK DEVELOPMENT	10,000.00	unfunded	GENERAL OPERATIONS
PRIORITY # 3:			
FOB	17,500.00	unfunded	CAPITAL RESERVE
TOTAL	\$ 1,530,820.00	\$ 624,020.00	

* **NOTE:** The total differs from the APPROVED Capital Budget (\$661,020.00) because it includes two items from General Operations and does not include several small scale capital projects (\$77K) from Public Works.