



Community Development Committee

Meeting Minutes

June 3, 2020

In Attendance: Chair Jane Bustin, Mike Trinacty, Rod Reeves, Heather Morse, Carol Hiscock-White

Staff: Debbie Elliott

Regrets: Beth Wilson

Guests: Mayor Don Clarke, CAO Mike Payne

The Virtual Meeting was called to order by Chair Jane Bustin at 6:09 pm.

The Agenda was approved. *Trinacty/Reeves*

The Minutes of the May 27th Meeting were approved as circulated.

Old Business:

a. Debbie provided report on the 'Support Berwick Business Program'.

- Graphics and messaging samples were provided.
- Discussion on additional messaging ensued.
- Businesses will be advised and encouraged to participate.
- Decals of the logo will be ordered and distributed for visibility in the businesses as well as for distributing throughout the community from the businesses.
- Additional research will review Radio and print ad options.
- Program general ads will rotate.
- Business specific ads will be posted as the contents are received. Photos of staff, opening protocols, dates etc. will be included.
- The program would start on June 4th as the province is allowing 'non-essential' businesses to open on June 5th.

Action: *The Committee approved the program.*

b. Regarding Rainforth Park:

i: Retaining Walls & Pillars:

- Debbie provided photographs and budget information on the proposed retaining wall & pillars for Rainforth Park.

NOTE: The photos and budget are attached to this email again.

Action: The Committee supports the project and will recommend it to Council for approval on June 9th.

ii: Accessibility Plan:

- Debbie provided a very roughly drawn draft (visual) of the current and proposed work at Rainforth/Centennial Parks. In addition to the draft Debbie gave an outline of past and current work and a concept for future projects.
- Much discussion took place on forward steps and the committee agreed that a 'workshop' meeting would be appropriate next.

- Chris Cooke will be able to assist with that meeting and with a formal landscape plan in future.

Action: Debbie will upgrade the drawing and provide a written support document for the committee's consideration. She will also arrange for a 'physically distant' workshop meeting in the Town Hall gymnasium.

NOTE: The updated drawing and descriptor is attached to this email for the committee's review.

c. Community Garden Proposal:

- Staff and Volunteers held a work day on May 29th and completed the boxes.
- The shed was located on its base.
- The Social Media Posts had begun and 6 boxes had already been reserved.
- Signage had been ordered.

d. Tennis/Pickle-ball courts:

- Playteck has completed their work on the surface of the courts.
- New post nets and nets were ordered to fit post sleeves.
- Signage had been ordered.

e. Fitness Centre:

- Still waiting on approval from the Province but a re-opening plan was being developed which would include the necessity to re-hire staff, coordinate distance parameters etc.

Action: The plan will be brought to the committee for review at the next meeting.

f. Gala Days: Councilor Trinacty discussed meetings that were taking place with the KMCC/the Town and the Gala Days Committee. Topics of discussion included future locations, governance, the role of the Town and that the next festival would be the 75th.

New Business:

- a. Tree Planting: Debbie shared the concept(s) that had been put forward by a citizen and provided information on tree programs in other communities. The committee discussed options and ideas but did not feel that there was a need for a By-law. Staff will include a tree program on their radars for future development.

Other: Councilor Trinacty offered to bring an update from the Trails Committee and the Sports Hall of Fame to the next meeting if the committee is interested.

Next Meeting: The committee agreed to meet on Wednesday, June 17th at 6pm.

The meeting invite, the Agenda and any additional documents will follow closer to the meeting.

The meeting was adjourned by Councilor Reeves at 8 pm.