



## Community Development Committee

# Meeting Minutes

March 4, 2020

In Attendance: Jane Bustin, Mike Trinacty, Rod Reeves, Heather Morse, Beth Wilson, Carol Hiscock-White.  
Staff: Debbie Elliott

The meeting was called to order by Chair Jane Bustin at 630 pm. The Agenda was reviewed with additions of Beautification Grant status, Website update and the arrival of the Russian Women's Hockey Team.

The Chair gave the Committee a few moments to review the Minutes of the February Meeting that were attached to their Agendas. One correction was noted – that the February Meeting was adjourned at 745 pm, not 845pm. The Minutes were then approved as circulated.

Jane asked for comments or questions on the reports that were sent out electronically and a brief discussion took place. Several members noted that they were impressed with Berwick's commitment to the studies and their outcomes.

**Action:** Debbie will send along the ALC Annual Reports for the Committee to review.

Debbie provided an overview of the departmental budgets, the costs associated with a number of accounts and the process to bring a new budget to Council for approval. The majority of the discussion focused on costs and revenues related to programming such as Summer Day Camp and the After School Program.

Debbie then provided an explanation of the current projects underway, how they link to each other and to the mandate of the department, and the status of each. Those projects included the Website Development, the Beautification Project and the Mapping Project. Playgrounds were briefly touched on and examples given of some costs. Proceeding with the Signage Program was raised and a more in-depth discussion took place related to how the program followed and completed the other communication and beautification pieces.

**Action:** Debbie will meet with the Adam Barnett and identify those signs covered by the quote. She will bring that information to the next meeting for further consideration.

Mike reported on the upcoming visits by the Russian Women's Hockey Team and that he would provide more details as things were firmed up.

Jane raised the Business Networking Coffee and discussion focused on what that event could look like. The committee will make a decision on a date to hold that event when they meet next.

Meeting schedule was discussed in consideration of availability of members over the month of March and the need to meet prior to the April 1 Budget Meeting. The next meeting will be held at 6pm on March 31<sup>st</sup> in Council Chambers. The meeting adjourned at 845.