



## Community Development Committee Meeting Minutes

May 27, 2020

In Attendance: Chair Jane Bustin, Mike Trinacty, Rod Reeves, Heather Morse,  
Staff: Debbie Elliott  
Regrets: Beth Wilson, Carol Hiscock-White.

Guests: Mayor Don Clarke, CAO Mike Payne

The Virtual Meeting was called to order by Chair Jane Bustin at 6:15 pm.  
The Agenda was reviewed and approved with the addition of the items:  
4, d. iii Rainforth Park Plan General Update by Councilor Trinacty  
5, c. Fitness Centre

*Reeves/Trinacty – as amended*

The Minutes of the May 4 Meeting were approved as circulated.

### **Old Business:**

- a. Debbie provided an update on the Community Garden – Individual Plot Project.
  - The Project received **Council Approval** at the May 19 Council Meeting. This includes the Town's coverage of the \$574 insurance premium.
  - Public Works has constructed a base for the shed and established it on location.
  - Berwick Home Hardware will move the shed from Rainforth Park on May 28<sup>th</sup> and PW will affix it to the platform.
  - The materials have been purchased for the boxes and the volunteer group will construct them on Friday, May 29<sup>th</sup>.
  - Taylor B. has initiated a teaser Social Media post that is being received well. Presuming all goes well on Friday, we will be publicizing the project as soon as possible.
  - Required: Signage incl. regulations, COVID-19 considerations etc.
- b. Debbie provided an update on the surface implementation/lining at the tennis courts. Included in those lines were 2 tennis courts, 2 pickle-ball courts and the 2 keys for basketball.
  - The latter required a discussion around the type of BB pole/net would be required as dimensions were needed. The BB discussion then led to considerations regarding having all 3 sports on the space and the Committee directed Debbie not to apply BB keys and instead to apply 2 more pickle-ball courts.

**Action:** Debbie will confirm the changes with Playteck

Further to the BB discussion Councillor Reeves inquired about any potential upgrades to existing BB 'small court' and what it would cost to improve that space.

**Action:** Debbie will include that consideration in a Rainforth Park Master Plan and phase it into 2021.

- c. Update on the Summer Plantings confirmed that the Apple Box Chair Planters, 2 Urns at Carol's Place and 3 Urns at the Town Hall are at the nursery and will be out when the weather is appropriate.
- d. Rainforth/Centennial Park: Debbie provided a general time line history of the developments at the parks and the committees that have worked on those interests.
  - o Retaining Wall & Pillars: Discussion focused on when/how those components were approved, if at all. The part they played in the Berwick Beautification Project, Capital Fund asks and planning.

**Action:** Debbie will bring samples and visuals and the financial breakdown of the Grant to the next meeting.

  - o The committee members expressed frustration at not having a complete overarching physical plan of the parks and discussed what exactly they are looking for/want included, potential methods of achieving that goal. Suggestions/discussion focused on having a facilitator for an 'in person – but socially distanced' planning meeting, considering hiring a consultant, making use of Chris Cooke's abilities etc. Generally a simplistic plan to start with but that is a visual 'phased plan' and all encompassing. Inclusions would be, but not limited to:
    - Affordable
    - BB
    - Skateboards?????
    - Playground Changes
    - Gala Days

**Action:** Debbie will work with Chris to bring a base plan to the Committee for consideration, potentially additions and a recommendation to Council.
- e. Debbie reported on the REN ED meeting that she virtually attended on the morning of May 27<sup>th</sup>. That group has created a template of a phased regional plan/committee creation. The process appears to be relatively slow. Some of the comments that came from that meeting included "We are here to support but not to do the work. It is up to the businesses to pull themselves through this. Our role is to provide information and direction as needed". This received agreement from the group. Debbie will continue to pursue avenues to assist our local businesses as was discussed at the CD Comm. meeting on May 4<sup>th</sup>.

***New Business:***

- a. Time constraints required that the topic of the Tree Planting be carried over to the next meeting.
- b. Councilor Trinacty talked about Gala Days and specifically how the Town may be able to assist the Gala Days Committee with their planning for future years. The discussion focused on how that could 'fit' in Rainforth Park. Debbie will consider that in her planning (as above).
- c. Time constraints didn't allow for a lot of discussion about the Fitness Centre. The status will be discussed at the next meeting.

***Next Meeting:*** ***The committee agreed to meet virtually on Wednesday, June 3rd at 6pm.*** There were some difficulties with the Zoom set up for this meeting – Debbie will correct that issue when issuing the invite.

***The meeting was adjourned by Councilor Reeves at 8 pm.***