

**ATTENDING**

Mayor Don Clarke, Chair  
Deputy Mayor Mike Trinacty  
Councillor Ty Walsh  
Councillor Rod Reeves  
Councillor Derrick Jamieson  
Councillor Adam Lutz  
Councillor Chris Goddard  
Jen Boyd, Chief Administrative Officer  
Lisa Buchan, Director of Finance  
Krista Longmire, Planning & Bylaw Administrative Coordinator

**Also in Attendance:**

1 member of the public

**1. CALL TO ORDER**

The meeting was called to order at 6:30 pm

**2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT the agenda be approved as amended:**

**New Business:**

- d. Meeting with Chris D'entremont, MP
- e. Update on Virtual Meeting Policy

**MOTION CARRIED**

**f. APPROVAL OF THE MINUTES**

**IT WAS REGULARLY MOVED AND SECONDED THAT the minutes of December 12, 2023 be approved as circulated.**

**MOTION CARRIED**

**4. NEW BUSINESS**

***a. Development Officer Appointment***

Brighter Community Planning would like to recommend the appointment of Ben Croll as a Development Officer for the Town of Berwick, operating under the supervision of the current Development Officer.

**IT WAS REGULARLY MOVED AND SECONDED THAT Council appoint Benjamin Croll as a Development Officer for the Town of Berwick, pursuant to Section 243 of the *Municipal Government Act*.**

**MOTION CARRIED**

**b. RFD001-2024: BDVFD Water Storage Shed**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council award tender BER2023-010 BDVFD Water Storage Tank to Roscoe Construction in the amount of \$373,480 plus HST; with the Town's portion being \$186,740 funded by long-term borrowing.**

**MOTION CARRIED**

**c. 2024/25 5-Year Capital Investment Plan – V1**

Lisa Buchan, Director of Finance presented version one of the 5-Year Capital Investment plan, along with the FCI Debt Service Projection V1 and Draft Dept Repayment Scenarios. There was an in-depth review and discussion on the capital projects for year one as outlined in the reports. Projects were prioritized based on funding sources and how they may affect overall debt. The reports will be updated based on the discussion.

A community engagement session for the budget is scheduled for January 29<sup>th</sup> beginning at 6:30 pm in the Gym.

**d. Meeting with Chris D'Entremont, MP**

Due to the impending weather scheduled for Wednesday, January 10<sup>th</sup>, the meeting with Mr. D'Entremont has been rescheduled to Tuesday, February 20<sup>th</sup> at 10 am.

**e. Virtual Meeting Policy**

CAO Boyd will present the virtual meeting policy at the Community of the Whole meeting on January 23, 2024, for recommendation to Council.

**5. CORRESPONDENCE**

**General**

*i. AVRL to Minister of Communities, Culture*

Council recommended that a letter be sent to the Minister of Communities, Culture and Tourism in support of the programs and services of the Annapolis Valley Regional Library.

**Letters of Support**

*i. Evangeline Club*

*ii. Indoor Racquet Facility*

Council recommended that a letter of support be sent to each of the organizations.

**6. MAYOR'S REPORT**

Mayor Clarke reviewed the activities he has participated in since the last Council meeting in December.

## **7. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT the regular meeting be adjourned to in-camera at 9:46 pm.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT the in-camera be adjourned to the regular meeting at 10:26 pm.**

**MOTION CARRIED**

### **RFD002-2024: Bell Canada Easement**

**IT WAS REGULARLY MOVED AND SECONDED THAT Council approve and authorize the Mayor and CAO to execute the easement granted in favour of Bell Canada over the lands designated by PID# 55242622 owned by the Town of Berwick and the Fire Protection Commissioners for the District of Berwick.**

**MOTION CARRIED**

## **8. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT the regular meeting be adjourned at 10:27 pm.**

**MOTION CARRIED**

**Approved by Town Council *February 13, 2024.***

**As recorded by Krista Longmire, Planning and Bylaw Administrative Coordinator**