

### **ATTENDING**

Mayor Mike Trinacty, Chair  
Councillor Ty Walsh  
Councillor Justin Serino  
Councillor Johanna Kwakernaak  
Jen Boyd, Chief Administrative Officer  
Lisa Walsh, Director of Finance (via Zoom)  
Aaron Dondale, Director of Public Works  
Katie Verrette, Manager of Community Development  
Krista Longmire, Executive Assistant

### **ALSO IN ATTENDANCE**

Chad West, IT Manager at the County of Kings

### **ABSENT WITH REGRETS**

Deputy Mayor Adam Lutz  
Councillor Derrick Jamieson  
Councillor Chris Goddard

### **1. CALL TO ORDER**

The meeting was called to order at 6:30 pm

### **2. APPROVAL OF THE AGENDA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS CIRCULATED.**

**MOTION CARRIED**

### **3. APPROVAL OF THE MINUTES**

**THE MINUTES OF THE OCTOBER 14, 2025, COUNCIL MEETING WERE APPROVED AS CIRCULATED.**

### **4. PRESENTATION**

Chad West, IT manager at the County of Kings, gave an overview of the Valley Community Fibre Network (VCFN). The VCFN delivers high-capacity data communications to its member organizations. He described the network's history, current status, and key components. A discussion was held on potential revenue-generating opportunities. Currently, the network generates no revenue and operates on fees from member organizations.

***Chad left the meeting at 7:25 pm***

## **5. REVIEW OF ACTION ITEMS**

CAO Boyd reviewed the action items, highlighting that the Maritime link & FAM costs have been accruing interest. Also, the decorative lights on Commercial Street were found to have wiring issues and not the bulbs.

## **6. NEW BUSINESS**

### **a. Information Report: Financial Forecast & Update**

CAO Boyd reviewed the revenue and expenditure highlights. It was noted that the \$14,000 overage reported in the Community Development budget has been corrected, and the variance is now nil. Also, it was noted that the Public Works forecast has not been adjusted to reflect the unbudgeted contracted winter maintenance and the CUPE collective agreement. Currently, Town is facing a significant budget deficit of over \$102,000, despite removing \$75,000 from reserves. A new projection will be prepared in January for Council's consideration in February.

### **b. Strategic Planning Update**

Mayor Trinacty gave an update on the Strategic Plan sessions to date. At the next session on November 18th, the statements will be finalized within the key priority areas, and work will begin on the related action items. Following that session, Council and staff will collaborate to refine these statements and actions. Council members are encouraged to take a leadership role within their respective groups and actively engage all members in the process.

### **c. Election of Deputy Mayor**

**IT WAS REGULARLY MOVED AND SECONDED that the Election of Deputy Mayor be deferred until all Council members can be present for the election. Councillor Lutz will remain the Deputy Mayor until the election.**

**MOTION CARRIED**

## **7. CORRESPONDENCE**

### **a. Build Canada Strong, Guarantee a Basic Income**

Mayor Trinacty mentioned that the Annapolis Valley Community Food Council has requested to present at a Council meeting. Presentations have already been scheduled until the New Year, and then budget discussions, and it was decided to defer their presentation until the Spring.

**8. MAYOR'S REPORT** – as circulated. Councillors Kwakernaak, Serino and CAO Boyd can attend the Homelessness discussion on Nov 14<sup>th</sup>. Reminder of the Town's Christmas events begin on Nov 20<sup>th</sup>. A calendar invite will be sent for all the events.

**9. IN-CAMERA**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED TO IN-CAMERA AT 8:17 PM.**

**MOTION CARRIED**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE IN-CAMERA MEETING BE ADJOURNED TO THE REGULAR MEETING AT 8:24 PM.**

**MOTION CARRIED**

**10. COMMITTEE APPOINTMENTS**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE FOLLOWING COMMITTEE APPOINTMENTS BE MADE:**

- Councillor Serino to the Berwick School Advisory Committee
- Deputy Mayor Adam Lutz to the Accessibility Advisory Committee
- Mike Peters (citizen rep) to the Berwick Electric Commission
- Melvin Hart (citizen rep) to the Police Advisory Board

**MOTION CARRIED**

**11. ADJOURNMENT**

**IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 8:27 PM.**

**MOTION CARRIED**

***Approved by Town Council, December 9, 2025***  
**As recorded by Krista Longmire, Executive Assistant**