Town Council
Minutes
2026-10-13

ATTENDING
Mayor Mike Trinacty, Chair
Deputy Mayor Johanna Kwakernaak
Councillor Ty Walsh
Councillor Carolynn Roberts
Councillor Adam Lutz
Councillor Derrick Jamieson
Jen Boyd, Chief Administrative Officer (Via Zoom)
Taylor Boylan, Recreation Coordinator
Katie Verrette, Manager of Community Development
Krista Longmire, Executive Assistant (Via Zoom)

ALSO IN ATTENDANCE
Sarah Mullen, Food Council
2 members of the public

ABSENT WITH REGRETS
Councillor Chris Goddard

1. CALL TO ORDER
The meeting was called to order at 6:30 pm.

2. APPROVAL OF THE AGENDA

IT WAS REGULARLY MOVED AND SECONDED THAT THE AGENDA BE APPROVED AS PRESENTED.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

THE MINUTES OF THE SEPTEMBER 9, 2026, COUNCIL MEETING WERE ACCEPTED AS CIRCULATED.

THE MINUTES OF THE SPECIAL COUNCIL MEETING OF SEPTEMBER 22, 2026, WERE ACCEPTED AS CIRCULATED.

4. REVIEW OF ACTION ITEMS

CAO Boyd reported on a development permit for 109 Marsters Avenue, noting that it has been approved, but not issued due to non-payment. She plans to visit the property next week to check compliance following wind damage to one structure.

5. COUNCILLOR ANNOUNCEMENTS

Mayor Trinacty – A successful veteran recognition event was held that afternoon, where 20 veterans were recognized, bringing the total to 59 banners throughout the Town.

6. NEW BUSINESS

a. RFD026-2026: Community Food Policy

Recreation Coordinator Taylor Boylan and Sarah Mullen from the Food Council presented the Community Food Policy updates, which include provisions for edible landscaping and safety considerations for plants consumed from public spaces. The policy designates a staff lead within the Community Development Department to ensure implementation and monitoring, with evaluation cycles every 2-3 years. It was noted that the approval of the policy will be considered at an upcoming Council meeting due to the notice required for policy approvals.

Taylor & Sarah left the meeting at 6:50 pm.

b. RFD027-2026: CAO Performance Review Policy

CAO Boyd presented a new CAO Performance Review policy that establishes a structured timeline with the Mayor and Deputy Mayor leading the process and requiring all components to be completed by the end of February, so any recommendations that may have a financial impact are included in the budgeting process. The policy outlines key steps, including goal setting, regular check-ins, and self-assessments.

It was noted that in 5.2 of the policy, the word "etc." should be removed. Also, the approval of the policy will be at an upcoming Council meeting due to the notice required for policy approvals.

c. Information Report – Department of Justice, RCMP funding

CAO Boyd explained that the province has changed the funding model for police services, reducing the per-officer cost component from 100% to 30% of the total formula, with the remaining 70% distributed between population and assessment. Under the new formula, Berwick would see a 25% savings in the first year and potential additional savings in subsequent years, though the province requires any savings to be reinvested in public safety initiatives with no specific guidance on eligible costs. Staff will explore current cost offsets for the current fiscal year and engage with the Police Advisory Board on long-term investment opportunities over

the next year and as additional information is provided by the Department of Justice.

d. Berwick Fitness Center

Mayor Trinacty and Manager Verrette provided an update on the Berwick Fitness Center. A steering committee has been formed. This committee has developed an expression of interest process with a November 6th deadline for potential operators. Recommendations of potential operators will be made by the steering committee; the final decision on any new operator will rest with the Berwick District Community Association.

7. MAYOR'S REPORT – as circulated.

Mayor Trinacty provided updates on recent Town activities and meetings he attended, including the Provincial Volunteer ceremony recognizing Tim Steadman. The developer information session was well attended, and an overview of the session will be circulated to maintain communication with interested parties.

9. IN-CAMERA - nil

10. ADJOURNMENT

IT WAS REGULARLY MOVED AND SECONDED THAT THE REGULAR MEETING BE ADJOURNED AT 7:42 PM.

MOTION CARRIED

Approved by Town Council, November 10, 2026
As recorded by Krista Longmire, Executive Assistant