

**TOWN OF BERWICK  
SUMMARY OF OPERATIONS  
SUMMARY OF REVENUES & EXPENSES**

<b>REVENUES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Taxation	\$ 3,254,728	\$ 3,110,674	\$ 3,129,637	\$ 3,099,216
Grants in lieu of taxes	19,061	19,599	19,061	19,927
Sale of services	424,664	398,037	413,615	426,027
Other revenues	166,932	264,706	235,737	223,977
Government transfers	305,329	305,164	353,936	351,684
Other transfers	304,499	952,147	596,821	761,700
<b>TOTAL REVENUES</b>	<b>\$ 4,475,212</b>	<b>\$ 5,050,327</b>	<b>\$ 4,748,805</b>	<b>\$ 4,882,531</b>

<b>EXPENSES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
<b>Fiscal services</b>	354,731	357,131	358,829	354,162
Partner contributions	958,674	915,923	921,041	908,660
Transfers to own funds	-	500,000	-	537,579
<b>Total fiscal services</b>	<b>1,313,405</b>	<b>1,773,054</b>	<b>1,279,870</b>	<b>1,800,401</b>
<b>Legislative &amp; administration</b>	\$ 133,400	\$ 143,603	\$ 130,353	\$ 126,717
Legislative	140,115	295,570	219,350	258,652
CAO Office	32,500	26,700	27,921	32,180
Administration	560,450	418,351	494,860	454,494
Information technology	34,000	-	41,224	30,116
Town Hall	101,150	45,000	98,063	65,530
<b>Total legislative &amp; administration</b>	<b>1,001,615</b>	<b>929,224</b>	<b>1,011,772</b>	<b>967,689</b>
<b>Protective services</b>	654,000	636,578	637,218	636,363
Police protection	263,289	255,050	244,319	209,188
Fire Department	44,725	60,500	58,079	31,824
By-Law and inspection services	962,014	952,128	939,616	877,374
<b>Total protective services</b>	<b>962,014</b>	<b>952,128</b>	<b>939,616</b>	<b>877,374</b>
<b>Public works</b>	75,205	75,505	71,426	78,453
Administration	25,950	23,800	23,583	29,400
Facility	654,650	657,900	666,286	650,826
Operations	14,150	16,000	18,398	19,005
Crossing guards	769,955	773,205	779,694	777,683
<b>Total public works</b>	<b>769,955</b>	<b>773,205</b>	<b>779,694</b>	<b>777,683</b>

**TOWN OF BERWICK  
SUMMARY OF OPERATIONS  
SUMMARY OF REVENUES & EXPENSES**

<b>EXPENSES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
<b>Community development &amp; recreation</b>				
Economic development	58,500	156,100	92,870	72,064
Tourist Bureau	1,500	14,000	15,804	13,370
Recreation administration	99,000	169,900	176,716	146,894
Recreation facilities	110,423	110,500	150,231	104,224
Recreation programming	41,500	84,700	80,059	77,884
Fitness Centre	117,300	117,516	178,898	83,540
<b>Total community development &amp; recreation</b>	<b>428,223</b>	<b>652,716</b>	<b>694,579</b>	<b>497,977</b>
<b>TOTAL EXPENSES</b>	<b>4,475,212</b>	<b>5,080,327</b>	<b>4,705,529</b>	<b>4,921,125</b>
<b>TOTAL 2020/21 OPERATING BUDGET</b>	<b>\$ -</b>	<b>\$ (30,000)</b>	<b>\$ 43,276</b>	<b>\$ (38,594)</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
REVENUES**

<b>TAXATION</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Residential	1,693,740	1,588,400	1,589,256	1,526,810
Commercial	915,907	894,400	902,745	924,620
Resource property	12,827	12,000	12,419	12,048
Deed transfer tax	75,000	90,000	83,973	110,127
Education contribution	555,866	524,517	539,887	524,234
Farm acreage property	1,387	1,357	1,357	1,376
<b>Total revenue</b>	<b>3,254,728</b>	<b>3,110,674</b>	<b>3,129,637</b>	<b>3,099,216</b>
<b>TOTAL TAXATION</b>	<b>3,254,728</b>	<b>3,110,674</b>	<b>3,129,637</b>	<b>3,099,216</b>

<b>GRANTS IN LIEU OF TAXES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Bell Aliant	12,830	13,368	12,830	13,369
Canada Post	6,231	6,231	6,231	6,558
<b>Total revenue</b>	<b>19,061</b>	<b>19,599</b>	<b>19,061</b>	<b>19,927</b>
<b>TOTAL GRANTS IN LIEU OF TAXES</b>	<b>19,061</b>	<b>19,599</b>	<b>19,061</b>	<b>19,927</b>

<b>OTHER REVENUE</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Administration fees - Sewer	26,000	26,000	-	26,000
Administration fees - Berwick Electric	204,250	66,800	204,250	158,269
Culverts	-	500	-	-
Planning	4,000	7,500	4,190	7,200
Tax Certificates	2,000	2,500	1,971	2,403
Fines - policing/protective	800	2,500	829	2,183
Animal licenses	700	800	710	815
Return on investments	2,000	5,000	2,002	5,258
Interest on taxes	30,000	40,000	33,529	39,380
Interest on PACE program	14,000	3,000	14,128	2,415
Miscellaneous revenue	16,000	-	15,249	12,455
Miscellaneous revenue - finance	1,000	30,000	1,040	26,893
AREA dividend	204,499	500,000	496,821	537,579
AVRL rent	51,432	52,100	55,718	51,432
<b>Total revenue</b>	<b>556,681</b>	<b>736,700</b>	<b>830,438</b>	<b>872,283</b>
<b>TOTAL OTHER REVENUE</b>	<b>556,681</b>	<b>736,700</b>	<b>830,438</b>	<b>872,283</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
REVENUES**

<b>GOVERNMENT TRANSFERS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
<b>Unconditional</b>				
Federal Government	-	-	1,100	-
Provincial Government - NS Equalization	221,479	221,479	221,479	221,479
HST Offset	20,350	20,000	15,580	42,765
<b>Total revenue</b>	<b>241,829</b>	<b>241,479</b>	<b>238,159</b>	<b>264,244</b>
<b>Conditional</b>				
EMO Civic Addressing Grant	1,000	1,000	1,000	1,000
Kings County Library Contribution	15,000	15,000	-	31,240
<b>Total revenue</b>	<b>16,000</b>	<b>16,000</b>	<b>1,000</b>	<b>32,240</b>
<b>TOTAL GOVERNMENT TRANSFERS</b>	<b>257,829</b>	<b>257,479</b>	<b>239,159</b>	<b>296,484</b>
<b>OTHER TRANSFERS</b>				
	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
VWRM - prior year surplus	-	-	-	30,580
Transfers from reserves	-	327,147	-	68,541
BEC Dividend	100,000	125,000	100,000	125,000
<b>Total revenue</b>	<b>100,000</b>	<b>452,147</b>	<b>100,000</b>	<b>224,121</b>
<b>TOTAL OTHER TRANSFERS</b>	<b>100,000</b>	<b>452,147</b>	<b>100,000</b>	<b>224,121</b>
<b>TOTAL REVENUE</b>	<b>4,188,298</b>	<b>4,576,599</b>	<b>4,318,295</b>	<b>4,512,030</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
FISCAL SERVICES**

<b>DEBT SERVICES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Debt issuance costs	3,058	2,725	-	-
Bad debt expense	15,000	23,000	29,089	-
Interest on short term borrowings	7,500	15,000	8,791	15,050
Fire Department debenture principal	58,250	58,250	58,250	68,087
Fire Department debenture interest	32,250	33,476	32,626	35,418
General Administration debenture principal	9,033	9,033	9,033	9,033
General Administration debenture interest	2,405	6,437	2,598	2,851
Public Works debenture principal	17,450	24,705	24,704	39,085
Public Works debenture interest	4,900	6,121	7,088	5,543
Town Hall debenture principal	120,000	120,000	120,000	120,000
Town Hall debenture interest	57,310	58,384	58,069	59,096
Parks Facilities debenture principal	18,150	-	-	-
Parks Facilities debenture interest	9,425	-	8,581	-
<b>Total expenses</b>	<b>354,731</b>	<b>357,131</b>	<b>358,829</b>	<b>354,162</b>
<b>TOTAL DEBT SERVICES</b>	<b>354,731</b>	<b>357,131</b>	<b>358,829</b>	<b>354,162</b>

<b>PARTNER CONTRIBUTIONS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants to organizations	1,000	10,000	3,360	21,600
Annapolis Valley Regional Centre for Education	555,866	513,330	521,316	505,812
Property Valuation Services Corp	31,465	31,294	31,294	30,691
Department of Justice - Correctional Services	28,587	28,588	28,588	28,570
Kings Transit	52,585	48,540	48,454	51,939
Kings Point to Point Transit	6,040	6,000	5,820	5,820
Valley Waste Resource Management	216,397	231,632	231,634	217,159
Valley Regional Enterprise Network	14,865	13,072	13,702	13,954
Annapolis Valley Regional Library	17,400	15,767	15,400	15,767
Regional Housing Authority	25,769	16,000	14,493	15,666
Valley Community Fibre Network	1,700	1,700	-	1,683
King's REMO	7,000	-	6,979	-
<b>Total expenses</b>	<b>958,674</b>	<b>915,923</b>	<b>921,041</b>	<b>908,660</b>
<b>TOTAL PARTNER CONTRIBUTIONS</b>	<b>958,674</b>	<b>915,923</b>	<b>921,041</b>	<b>908,660</b>

<b>TRANSFERS TO OWN FUNDS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Capital out of revenue (AREA Dividend)	-	500,000	-	537,579
<b>Total expenses</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>537,579</b>
<b>TOTAL TRANSFER TO OWN FUNDS</b>	<b>-</b>	<b>500,000</b>	<b>-</b>	<b>537,579</b>

<b>TOTAL FISCAL SERVICES</b>	<b>1,313,405</b>	<b>1,773,054</b>	<b>1,279,870</b>	<b>1,800,401</b>
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**TOWN OF BERWICK  
2021 OPERATING BUDGET  
LEGISLATIVE & ADMINISTRATION**

<b>LEGISLATIVE</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Honorarium	82,450	81,353	82,641	80,317
Travel	1,000	1,000	4,841	962
Training & conferences	1,000	9,700	798	14,262
Membership fees & dues	2,700	3,750	2,107	790
Communications	650	-	650	-
Advertising	1,000	1,000	3,128	872
Office supplies/operational supplies	6,000	4,000	522	3,348
Meeting expenses	1,000	1,500	1,109	906
Contracted services	-	6,300	-	14,923
Meals	100	-	441	-
Special events	5,000	5,000	5,776	10,336
Sponsorships	20,000	20,000	28,055	-
Art initiatives	-	10,000	-	-
Election	12,500	-	286	-
<b>Total expenses</b>	<b>133,400</b>	<b>143,603</b>	<b>130,353</b>	<b>126,717</b>
<b>TOTAL LEGISLATIVE</b>	<b>133,400</b>	<b>143,603</b>	<b>130,353</b>	<b>126,717</b>

<b>CAO OFFICE</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	118,650	172,570	178,863	159,835
Travel	1,500	5,000	5,854	4,425
Training & conferences	3,000	5,000	6,187	11,439
Membership fees & dues	1,515	1,000	910	1,224
Office supplies	500	-	433	9,489
Communications	1,500	1,500	1,333	2,263
Advertising	2,500	2,000	4,307	2,119
Postage & courier	-	-	189	2,480
Operational supplies	1,000	1,500	1,702	7,138
Meeting expenses	500	-	849	332
Contracted services	-	-	313	40,846
Other professional fees	5,000	10,000	12,814	11,399
Workplace wellness financial incentive	3,400	2,000	2,790	1,873
Pace program expense	-	1,500	862	834
Meals	250	-	687	-
Subscriptions & donations	500	1,500	850	1,437
AREA expenses	300	2,000	405	1,519
<b>Total expenses</b>	<b>140,115</b>	<b>205,570</b>	<b>219,350</b>	<b>258,652</b>
<b>TOTAL CAO OFFICE</b>	<b>140,115</b>	<b>205,570</b>	<b>219,350</b>	<b>258,652</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
LEGISLATIVE & ADMINISTRATION**

<b>PLANNING</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Office supplies	2,000	200	907	106
Advertising	500	1,000	441	879
Postage & courier	-	-	118	72
Contracted services	-	25,000	-	-
Other professional fees	30,000	500	26,455	31,124
<b>Total expenses</b>	<b>32,500</b>	<b>26,700</b>	<b>27,921</b>	<b>32,180</b>
<b>TOTAL PLANNING</b>	<b>32,500</b>	<b>26,700</b>	<b>27,921</b>	<b>32,180</b>

<b>ADMINISTRATION</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	348,700	259,367	276,528	249,061
Travel	1,000	500	2,378	137
Training & conferences	2,750	2,000	3,179	1,501
Membership fees & dues	1,800	500	928	372
Office supplies	7,000	8,500	7,060	2,769
Office equipment & rentals	6,500	1,500	6,316	1,162
Communication	1,700	2,000	1,808	1,128
Advertising	-	-	1,676	-
Postage & courier	10,000	18,000	13,252	15,119
Operational supplies	-	-	-	93
Meeting expenses	-	-	-	-
Other professional fees	-	-	-	-
Tax billing costs	500	500	-	-
Tax exemptions	120,000	112,000	121,128	135,766
Bank charges	17,500	12,000	19,038	13,921
Audit fees	8,500	9,500	8,336	13,186
Legal fees	20,000	1,984	19,921	2,301
General liability insurance	14,500	18,500	14,000	17,977
Tax sales	-	-	(688)	-
<b>Total expenses</b>	<b>560,450</b>	<b>446,851</b>	<b>494,860</b>	<b>454,494</b>
<b>TOTAL ADMINISTRATION</b>	<b>560,450</b>	<b>446,851</b>	<b>494,860</b>	<b>454,494</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
LEGISLATIVE & ADMINISTRATION**

<b>INFORMATION TECHNOLOGY</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Training & conferences	2,000	-	626	-
Communication	2,500	6,500	6,784	14,800
Operational supplies	-	-	-	611
Contracted services	21,000	-	23,214	10,868
Hardware	3,500	-	8,432	3,838
Software	5,000	-	2,168	-
<b>Total expenses</b>	<b>34,000</b>	<b>6,500</b>	<b>41,224</b>	<b>30,116</b>
<b>TOTAL INFORMATION TECHNOLOGY</b>	<b>34,000</b>	<b>6,500</b>	<b>41,224</b>	<b>30,116</b>

<b>TOWN HALL BUILDINGS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Communications	3,500	10,000	3,963	3,014
Operational supplies	5,000	5,000	5,003	2,139
Facility insurance	2,650	-	2,311	2,279
Contracted Services	40,000	40,000	40,553	15,969
Power	35,000	30,000	32,335	31,955
Repairs & maintenance	13,000	15,000	13,333	10,174
COVID 19	2,000	-	564	-
<b>Total expenses</b>	<b>101,150</b>	<b>100,000</b>	<b>98,063</b>	<b>65,530</b>
<b>TOTAL TOWN HALL BUILDINGS</b>	<b>101,150</b>	<b>100,000</b>	<b>98,063</b>	<b>65,530</b>

<b>TOTAL LEGISLATIVE &amp; ADMINISTRATION</b>	<b>1,001,615</b>	<b>929,224</b>	<b>1,011,772</b>	<b>967,689</b>
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**TOWN OF BERWICK  
2021 OPERATING BUDGET  
PROTECTIVE SERVICES**

<b>POLICE PROTECTION</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Contracted services	654,000	635,578	637,218	632,170
Traffic monitoring device	-	1,000	-	-
Repairs & maintenance	-	-	-	4,192
<b>Total expenses</b>	<b>654,000</b>	<b>636,578</b>	<b>637,218</b>	<b>636,363</b>
<b>TOTAL POLICE PROTECTION</b>	<b>654,000</b>	<b>636,578</b>	<b>637,218</b>	<b>636,363</b>

<b>FIRE DEPARTMENT</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Operating grant - King's County	182,350	178,535	174,945	172,061
<b>Total funding</b>	<b>182,350</b>	<b>178,535</b>	<b>174,945</b>	<b>172,061</b>
<b>Fire Administration</b>				
WCB & EAP	3,860	2,800	2,829	2,043
Honorarium	9,000	8,800	8,565	7,774
Travel	2,500	-	2,689	607
Training & Conferences	10,000	11,500	8,747	12,506
Membership Dues & Fees	1,400	-	1,319	1,399
Office Supplies	2,500	5,000	4,205	1,145
Communications	25,000	26,500	23,914	24,256
Operational supplies	6,500	6,500	7,270	6,780
Vehicle Costs	44,129	40,000	39,724	30,738
Vehicle insurance	-	-	-	-
<b>Total Fire Administration</b>	<b>104,889</b>	<b>101,100</b>	<b>99,262</b>	<b>87,246</b>
<b>Fire Station</b>				
Facility insurance	8,000	4,300	6,661	6,271
Heat	-	-	75	119
Power	33,000	29,900	31,150	32,964
Repairs & maintenance	64,900	67,700	62,693	38,405
<b>Total Fire Station</b>	<b>105,900</b>	<b>101,900</b>	<b>100,579</b>	<b>77,760</b>
<b>Other Fire Fighting</b>				
Operational supplies	15,000	16,800	11,587	5,579
Clothing & safety equipment	23,000	23,000	25,151	26,711
Personal injury insurance	4,500	3,100	714	4,874
Generator fuel	-	900	-	-
Tools & equipment	10,000	8,250	7,027	7,018
<b>Total Other Fire Fighting</b>	<b>52,500</b>	<b>52,050</b>	<b>44,478</b>	<b>44,182</b>
<b>TOTAL FIRE DEPARTMENT</b>	<b>80,939</b>	<b>76,515</b>	<b>69,374</b>	<b>37,128</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
PROTECTIVE SERVICES**

<b>BY-LAW SERVICES &amp; INSEPTIONS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	9,000	35,000	27,621	-
By-law services	1,250	5,000	1,353	6,372
Travel	350	-	319	-
Communications	375	-	291	404
Operational supplies	750	500	834	-
Building & fire inspection services	33,000	20,000	27,662	25,047
<b>Total expenses</b>	<b>44,725</b>	<b>60,500</b>	<b>58,079</b>	<b>31,824</b>
<b>TOTAL BY-LAW SERVICES &amp; INSPECTIONS</b>	<b>44,725</b>	<b>60,500</b>	<b>58,079</b>	<b>31,824</b>
<b>TOTAL PROTECTIVE SERVICES</b>	<b>779,664</b>	<b>773,593</b>	<b>764,671</b>	<b>705,314</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
PUBLIC WORKS**

<b>PUBLIC WORKS - ADMINISTRATION</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	63,155	60,205	61,537	60,006
Travel	2,000	1,100	1,987	1,366
Training & conferences	2,000	3,000	200	2,670
Membership fees & dues	-	-	-	12
Office Supplies	1,600	1,600	697	1,767
Communication	4,500	3,000	4,126	3,369
Advertising	1,200	1,200	838	1,225
Postage & courier	-	250	-	219
Meeting expenses	250	-	57	-
Contracted services	-	5,000	1,620	7,345
Licenses & permits	500	150	366	474
<b>Total expenses</b>	<b>75,205</b>	<b>75,505</b>	<b>71,426</b>	<b>78,453</b>
<b>TOTAL PUBLIC WORKS - ADMINISTRATION</b>	<b>75,205</b>	<b>75,505</b>	<b>71,426</b>	<b>78,453</b>

<b>PUBLIC WORKS - FACILITY</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Operational supplies	3,000	4,000	1,717	828
Facility insurance	5,250	5,200	7,063	5,092
Contracted services	3,700	-	3,577	-
Heat	3,500	-	3,617	14,825
Power	7,500	12,000	6,027	6,500
Repairs & maintenance	3,000	2,000	1,582	1,659
Property taxes	-	600	-	495
<b>Total expenses</b>	<b>25,950</b>	<b>23,800</b>	<b>23,583</b>	<b>29,400</b>
<b>TOTAL PUBLIC WORKS - FACILITY</b>	<b>25,950</b>	<b>23,800</b>	<b>23,583</b>	<b>29,400</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
PUBLIC WORKS**

<b>PUBLIC WORKS - GENERAL OPERATIONS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	303,150	277,900	285,597	281,342
Travel	3,000	4,000	2,430	4,011
Training & conferences	3,000	3,000	1,460	2,478
Communications	2,000	2,500	1,732	986
Operational supplies	25,000	40,000	23,008	39,390
Winter supplies	40,000	40,000	14,486	38,437
Clothing & safety	4,500	3,500	4,716	2,383
Paving	70,000	150,000	151,112	129,660
Contracted services	40,000	7,000	31,562	14,689
Fuel	22,000	-	18,696	-
Total vehicles	75,000	75,000	70,500	76,705
Meals	3,000	3,000	2,636	3,560
Tools & equipment	7,000	6,000	7,133	5,868
Street lights	55,000	45,000	51,216	50,721
Equipment rental	2,000	500	-	595
Miscellaneous	-	500	-	-
<b>Total expenses</b>	<b>654,650</b>	<b>657,900</b>	<b>666,286</b>	<b>650,826</b>
<b>TOTAL PUBLIC WORKS - GENERAL OPERATIC</b>	<b>654,650</b>	<b>657,900</b>	<b>666,286</b>	<b>650,826</b>

<b>PUBLIC WORKS - CROSSING GUARDS</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Salaries	13,450	16,000	17,428	16,922
Communication	200	-	168	1,145
Clothing & safety equipment	500	-	802	938
<b>Total expenses</b>	<b>14,150</b>	<b>16,000</b>	<b>18,398</b>	<b>19,005</b>
<b>TOTAL PUBLIC WORKS - CROSSING GUARDS</b>	<b>14,150</b>	<b>16,000</b>	<b>18,398</b>	<b>19,005</b>

<b>TOTAL PUBLIC WORKS</b>	<b>769,955</b>	<b>773,205</b>	<b>779,694</b>	<b>777,683</b>
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**TOWN OF BERWICK  
2021 OPERATING BUDGET  
COMMUNITY DEVELOPMENT AND RECREATION**

<b>ECONOMIC DEVELOPMENT</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants	-	4,000	5,337	8,970
<b>Total funding</b>	<b>-</b>	<b>4,000</b>	<b>5,337</b>	<b>8,970</b>
Salaries	47,200	60,000	72,355	54,121
Travel	-	600	786	490
Training & Conferences	-	500	2,025	385
Membership Dues & Fees	300	500	300	-
Office Supplies	-	1,000	163	(74)
Communications	-	5,000	-	208
Advertising	500	3,500	169	3,862
Operational Materials/Supplies	500	5,000	112	5,288
Marketing Promotion and Community Development	10,000	30,000	16,960	-
Program Expenditures	-	40,000	-	4,730
Contracted Services	-	10,000	-	3,054
<b>Total expenses</b>	<b>58,500</b>	<b>156,100</b>	<b>92,870</b>	<b>72,064</b>
<b>TOTAL ECONOMIC DEVELOPMENT</b>	<b>58,500</b>	<b>152,100</b>	<b>87,534</b>	<b>63,094</b>

<b>TOURIST BUREAU</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants	-	4,185	5,237	4,996
<b>Total funding</b>	<b>-</b>	<b>4,185</b>	<b>5,237</b>	<b>4,996</b>
Salaries	-	11,400	13,817	11,393
Communications	750	1,300	1,353	1,372
Advertising	-	200	-	-
Operational Materials/Supplies	-	500	-	69
Power	750	600	633	536
<b>Total expenses</b>	<b>1,500</b>	<b>14,000</b>	<b>15,804</b>	<b>13,370</b>
<b>TOTAL TOURIST BUREAU</b>	<b>1,500</b>	<b>9,815</b>	<b>10,567</b>	<b>8,374</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
COMMUNITY DEVELOPMENT AND RECREATION**

<b>RECREATION ADMINISTRATION</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants	37,500	25,000	25,000	25,000
<b>Total funding</b>	<b>37,500</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>
Salaries	87,800	124,000	138,920	102,527
Travel	500	1,500	1,598	426
Training & Conferences	-	1,600	1,039	724
Membership Dues & Fees	2,500	1,600	3,944	1,238
Office Supplies	-	1,000	1,211	576
Communications	200	500	-	275
Advertising	-	5,000	1,698	5,323
Operational Materials/Supplies	-	2,500	191	1,911
Meeting Expenses	-	200	43	111
Total Community Events and Festivals	8,000	32,000	28,072	33,783
<b>Total expenses</b>	<b>99,000</b>	<b>169,900</b>	<b>176,716</b>	<b>146,894</b>
<b>TOTAL RECREATION ADMINISTRATION</b>	<b>61,500</b>	<b>144,900</b>	<b>151,716</b>	<b>121,894</b>

<b>RECREATION FACILITIES</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants	-	-	45,970	3,341
<b>Total funding</b>	<b>-</b>	<b>-</b>	<b>45,970</b>	<b>3,341</b>
Salaries	35,550	44,000	58,971	48,047
Travel	250	500	173	56
Communications	1,000	1,500	-	-
Operational Materials/Supplies	10,000	20,000	12,241	15,351
Facility Insurance	3,873	1,500	2,565	1,383
Contracted Services	5,000	15,000	7,775	14,752
Clothing/safety equipment	1,000	-	452	-
Total vehicle costs	10,000	10,000	8,343	8,632
Power	3,750	3,000	3,516	2,780
Repairs & Maintenance	40,000	15,000	8,772	13,210
Ballfields maintenance	-	-	6,888	-
Rainforth Park maintenance	-	-	40,537	16
<b>Total expenses</b>	<b>110,423</b>	<b>110,500</b>	<b>150,231</b>	<b>104,224</b>
<b>TOTAL RECREATION FACILITIES</b>	<b>110,423</b>	<b>110,500</b>	<b>104,261</b>	<b>100,883</b>

**TOWN OF BERWICK  
2021 OPERATING BUDGET  
COMMUNITY DEVELOPMENT AND RECREATION**

<b>RECREATION PROGRAMMING</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Grants	10,000	-	33,234	16,473
Revenue	12,064	144,492	39,550	68,087
<b>Total funding</b>	<b>22,064</b>	<b>144,492</b>	<b>72,784</b>	<b>84,560</b>
Salaries	38,800	55,000	53,329	52,016
Travel	-	500	-	231
Courses and Conferences	-	1,000	-	904
Communications	200	200	27	9
Advertising	-	1,000	-	265
Operational Materials/Supplies	1,000	2,000	2,673	1,506
Total program expenditures	1,500	15,000	24,031	15,970
Contracted Services	-	10,000	-	6,983
<b>Total expenses</b>	<b>41,500</b>	<b>84,700</b>	<b>80,059</b>	<b>77,884</b>

<b>TOTAL RECREATION PROGRAMMING</b>	<b>19,436</b>	<b>(59,792)</b>	<b>7,276</b>	<b>(6,676)</b>
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<b>FITNESS CENTER</b>	<b>2020/21 Budget</b>	<b>2019/20 Budget</b>	<b>2019/20 Actual</b>	<b>2018/19 Actual</b>
Revenue	45,000	117,516	101,239	71,573
<b>Total revenue</b>	<b>45,000</b>	<b>117,516</b>	<b>101,239</b>	<b>71,573</b>
Wages & Salaries	79,100	62,516	122,669	50,617
Travel	100	500	160	-
Training and Conferences	100	500	-	-
Communications & Cable	2,800	3,600	1,882	-
Advertising & Promotion	-	5,000	3,559	-
Operational Supplies	5,000	16,900	5,213	-
Insurance	500	-	486	-
Contracted Services	5,500	1,000	4,192	-
Personal Trainers	5,000	15,000	19,644	-
Power	8,200	9,000	8,026	-
Equipment Repairs & Maintenance	1,000	2,000	3,143	-
Equipment Rental	-	1,500	-	32,923
Shared building expenses	10,000	-	9,925	-
<b>Total expenses</b>	<b>117,300</b>	<b>117,516</b>	<b>178,898</b>	<b>83,540</b>

<b>TOTAL FITNESS CENTER</b>	<b>72,300</b>	<b>-</b>	<b>77,659</b>	<b>11,967</b>
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<b>TOTAL GRANTS &amp; REVENUE</b>	<b>104,564</b>	<b>295,193</b>	<b>255,566</b>	<b>198,440</b>
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<b>TOTAL EXPENSES</b>	<b>428,223</b>	<b>652,716</b>	<b>694,579</b>	<b>497,977</b>
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<b>TOTAL COMMUNITY DEVELOPMENT &amp; RECRI</b>	<b>323,659</b>	<b>357,523</b>	<b>439,013</b>	<b>299,537</b>
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