

**PLANNING ADVISORY COMMITTEE MEETING  
MINUTES  
November 15, 2023**

Present: Councillor Rod Reeves, Chair  
Councillor Adam Lutz  
Councillor Ty Walsh  
Kelly Branton, PAC Citizen Representative  
Jen Boyd, CAO  
Krista Longmire, Planning & Bylaw Admin Coordinator  
Darren Shupe, BCP & C

Absent with regrets: Mayor Donald Clarke  
Joan Levack, PAC Citizen Representative

1. **Call to Order**  
The PAC Meeting was called to order at 6:30 pm by Councillor Reeves, Chair.
2. **Approval of the Agenda**  
The Agenda was approved as circulated.
3. **Previous Minutes**  
The minutes from the PAC meeting of June 6, 2023 were approved as circulated.
4. **New Business**

**a. Removal of Schedule "F" from Subdivision Bylaw**

**IT WAS MOVED** and seconded that the Planning Advisory Committee recommend to Council to proceed with First Reading of the proposed amendments to the Subdivision Bylaw.

**Motion Carried**

**b. MPS/LUB Plan Review Update**

Darren Shupe, Brighter Community Planning and Consulting, gave an overview of the draft MPS and LUB updates that have been prepared to date. An open house is scheduled for Tuesday, November 21<sup>st</sup> at Town Hall to give the public another opportunity to review and comment on the updates. It is planned to have the draft documents ready for review in January 2024.

5. **Other Business**

- a. Activity reports from the County of Kings from June to October 2023 were circulated.

6. **Adjournment**

The PAC Meeting was adjourned at 8:05 pm.